



*Advancing Our Legacy  
Faculty & Staff Giving*

WAYS TO GIVE

Your Faculty & Staff gifts can be tailored to fit your specific circumstances. Here are a few ways that you can give to the University:

- **Multi-year pledges.** Faculty and staff can show their proud support of Duquesne by spreading their pledge over the next five years. In making a multi-year pledge, you may find yourself capable of giving a larger contribution than you originally thought possible. Annual gifts also are welcome.
- **Payroll deduction** is a convenient way for you to make a few dollars from every paycheck add up to a generous gift.

Per Pay Deduction	Over 26 pays (1 year)**	Over 130 pays (five years)**
*\$5	\$130	\$650
\$7	\$182	\$910
\$10	\$260	\$1,300
\$25	\$650	\$3,250
\$50	\$1,300	\$6,500
\$75	\$1,950	\$9,750
\$100	\$2,600	\$13,000

\*A minimum pledge of \$25 and per pay deduction of \$5 are required for payroll deduction pledges.  
 \*\*Faculty electing a nine month pay schedule are paid 20 times per year, August through May.

- **Gifts by check or credit card** are a simple and direct way to support the University. Like payroll deduction gifts, these gifts are fully deductible if you itemize on your federal income tax return.
- **Appreciated securities** allow you to support Duquesne while receiving a charitable deduction and possibly avoiding capital gains taxes.
- **Planned giving** allows you to provide a benefit to the University while providing you with tax benefits and a potential income source. Planned gifts include bequests, charitable gift annuities, charitable trusts and gifts of life insurance.
- **Matching gifts** enable you to double or even triple the value of your gift to Duquesne. Many employers match gifts from their employees' spouses.

Please see reverse side to make your gift today. For more information on how you can make a gift to Duquesne University, please contact University Advancement at 412-396-6040.

## DONOR INFORMATION

Name(s): \_\_\_\_\_

Home Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Campus Address: \_\_\_\_\_

Campus Phone: \_\_\_\_\_

- Check here if you do not wish to have your name(s) published in our donor listings.

## GIFT ALLOCATION INFORMATION

Indicate the gift designation(s) and select if your gift should benefit the greatest need or endowment for the respective area.

	Greatest Need	Endowment
\$ _____ Duquesne University	<input type="checkbox"/>	<input type="checkbox"/>
\$ _____ School/College of: _____	<input type="checkbox"/>	<input type="checkbox"/>
\$ _____ Gumberg Library	<input type="checkbox"/>	<input type="checkbox"/>
\$ _____ Campus Ministry	<input type="checkbox"/>	<input type="checkbox"/>
\$ _____ Department of: _____	<input type="checkbox"/>	
\$ _____ Facilities Development Fund	<input type="checkbox"/>	
\$ _____ Athletics	<input type="checkbox"/>	
\$ _____ Other	<input type="checkbox"/>	

Contact University Advancement at 412-396-4936 if you would like to direct your gift to another existing gift account at the University.

## GIFT/PLEDGE INFORMATION

### Multi-year Pledge:

- Yes, I would like to make a multi-year pledge of \$ \_\_\_\_\_ payable over the next \_\_\_\_\_ years.
- This pledge will be paid in the following installments:  
 Annually     Semi-annually     Quarterly     Monthly  
(Pledge reminders will be sent for scheduled payments.)
  - This pledge will be paid by payroll deduction. (Please complete the Payroll Deduction section below.)

OR

### Annual Gift:

I am pleased to make an annual gift of:  \$100     \$300     \$500     \$1,000     \$2,500     \$ \_\_\_\_\_

## PAYMENT OPTIONS

**Check:** Make payable to *Duquesne University*.

I am enclosing a check for \$ \_\_\_\_\_.

**Credit Card:**  Visa     MasterCard     Discover

Credit Card #: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

Name on Card: \_\_\_\_\_

Signature: \_\_\_\_\_

**Payroll Deduction:** I authorize the following payroll deduction pledge.

Total Pledge: \$ \_\_\_\_\_

(Min. pledge via payroll ded. is \$25)

Amount per pay: \$ \_\_\_\_\_

(Min. \$5/pay)

Number of pays: \_\_\_\_\_

(Max. 130 pays if making multi-year pledge.)

Start date:  \_\_\_\_ / \_\_\_\_ / \_\_\_\_    **or**     as soon as possible

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## OTHER GIVING OPTIONS

**Appreciated Securities:** My gift will be made by stocks, bonds or other liquid assets. Please contact me.

**Corporate Matching Gift:** This gift will be matched by my spouse's employer.

The matching gift form:  is enclosed.  will follow.

**Planned Giving:** Please contact me to discuss including Duquesne University in my will or establishing a charitable gift annuity or other deferred gift.