

## **Attendance Policy for Students Representing Duquesne University**

Approved by DU Academic Council on 12-15-08

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As Duquesne University moves into the ranks of the foremost Catholic universities in the United States, it is necessary and appropriate that its faculty encourage and facilitate student participation in University-approved (e.g. meaningful research, and other co-curricular activities) and University-sponsored extracurricular activities (e.g. debate, Tamburitzans, and varsity athletics).

In light of these considerations, faculty members must excuse a student, who is required to represent Duquesne University at a University-approved intercollegiate athletic event and/or Tamburitzan performance from attending one or more classes. Faculty members should, where possible, respond positively to requests from students to be excused from attending one or more classes to participate in other non-mandatory University-approved and/or University-sponsored events.

A faculty member should receive verification of the reason for the excused absences from the University unit that approved or sponsored the activity, at least two weeks prior to the absence. A student who is excused from attending class is responsible for all work and other activities required of the other students in the missed class. If a student misses an examination or submission deadline due to absence, the student must make up the exam or submit the assignment at a time and place designated by the instructor.

This policy does not include clinical internships or experiences. In such cases, support for continuation in University-approved events must be solicited by the individual student from the academic unit in which the student is enrolled in conjunction with the University unit sponsoring the activity.

12-15-08