Center for African Studies
Guidelines for 2015
Faculty Course Development Grants

Mission:
The Center for African Studies promotes Duquesne University’s constructive engagement with Africa through teaching, scholarship and service. It strives to create and encourage opportunities to experience the many rich African traditions and cultures from interdisciplinary and multicultural perspectives.

Goals:
- To create and promote interdisciplinary academic programs in African Studies.
- To provide service-learning opportunities for faculty and students with Africa.
- To encourage and support research opportunities in African Studies.
- To engage the university community in critical discussions through invited speakers and other events on issues related to African Studies.

Awards:
Three (3) faculty development grants of $1500 are available to support full-time faculty interested in developing undergraduate courses to be offered in the African Studies program during the Fall 2015 and/or Spring 2016 semesters.

Rationale: With an interdisciplinary African Studies minor now available, the Center for African Studies is offering this last round of faculty course development grants to increase the number of African Studies undergraduate courses that represent all schools of the University.

Eligibility: All full-time faculty. Previous winners are not eligible.

Timeline:
Pre-Proposal Deadline: November 3, 2014
Award Notification: December 19, 2014
Submission of completed course syllabus: On or before February 20, 2015.

Criteria for Selection:
(Courses can be existing courses that require adjustment or new courses)
1. Courses must have a primary focus on sub-Saharan Africa and may address sub-Saharan Africa's relationship to the rest of Africa and the African Diaspora.
2. Courses should diversify the existing African Studies course program in terms of the program’s inter-disciplinary representation across Schools.
3. Courses should be able to cross-list with existing departmental curricula as well as school or university core curricula.
4. Courses must have the approval of the relevant department Chair and Dean indicating their willingness to offer the course during the 2014-2015 academic year and beyond.
5. Faculty submitting a proposal must be willing to give a presentation on the benefits and outcomes of developing the course.

Proposal:
Please submit a 1-2 page (single-spaced, 12 pt. font, 1” margins) proposal using the required 2015 Application Form that:
1. Explains why the course fits with the mission and goals of the Center for African Studies and of the University.
2. Indicates when and how often the course will be offered.
3. Identifies the course level and number, disciplinary code and title, and number of credits.
4. Describes the content of, and method(s) used in, the course.
5. Has a preliminary bibliography.
6. Has the signed approval of the Department Chair and Dean.

Course Syllabus:
1. The course syllabus must clearly address its objectives, goals, learning outcomes and modes of assessment.
2. The course description should give an adequate description of the scope of the course and should be in language that can be understood by readers outside of the course discipline.
3. The course schedule should clearly indicate the topics and bibliography to be covered each week.
4. The course bibliography should cover required and suggested resources in the area.
5. Use of interactive and multimedia components are recommended.

Application Procedure:
Applicants may or may not take advantage of the pre-proposal process, but are strongly urged to do so. Pre-proposals need not have the administrative signatures required for the final proposal. Application forms can be downloaded from the Center’s website at duq.edu/CAS. Final proposals must be submitted electronically, in one PDF file, to africanstudies@duq.edu.