How to Cite Sources in a Chicago Style Bibliography

Use the following guidelines to format a bibliography for the Chicago Notes and Bibliography documentation system. **DO NOT USE THESE GUIDELINES IF YOU ARE USING THE CHICAGO AUTHOR-DATE DOCUMENTATION SYSTEM.** For more information, consult *The Chicago Manual of Style, 17th ed.* Chicago: University of Chicago Press, 2017.

1. **Article in a Scholarly Journal**
   
   Author’s Last Name, First Name. “Title of the Article.” *Title of the Journal* Volume Number, no. Issue Number (Year of Publication): Inclusive page numbers.


2. **Article in a Scholarly Journal Accessed Online**
   
   When citing an online journal, include the DOI. If no DOI is available, use the URL.

   Author’s Last Name, First Name. “Title of the Article.” *Title of the Journal* Volume Number, no. Issue Number (Year of Publication): Inclusive page numbers. DOI or URL.


3. **Website**

   For original content from online sources other than formally published journals, magazines, or newspapers, include as much of the following as can be determined: the author of the content (if any), the title or a description of the page, the owner or sponsor of the site, and a URL. Also include a publication date or a date of update or modification; if no such date can be determined, include an access date.

   Name of Owner or Author. “Title or Description of the Page.” The Sponsor of the Site. Last modified Month Day, Year. [OR Accessed Month Day, Year.] URL.

4. **Basic Book Format: A Book by a Single Author**
Author’s Last Name, First Name. *Title of the Book*. Place of Publication: Name of Publishing Company, Copyright Date.


5. **Book with Two or More Authors**
First Author’s Last Name, First Author’s First Name, and Second Author’s First Name then Last Name. *Title of the Book*. Place of publication: Name of Publishing Company, Copyright Date.


6. **Book with an Editor or Translator**
Author’s Last Name, First Name. *Title of the Book*. Edited OR Translated by Editor’s OR Translator’s First Name then Last Name. Place of publication: Name of Publishing Company, Copyright Date.


7. **Electronic Books (Books Downloaded from a Library or Bookseller)**
Author’s Last Name, First Name. *Title of the Book*. Place of Publication: Name of Publishing Company, Copyright Date. Format other than Print.


8. **Work in an Anthology**
Contributor’s Last Name, First Name. “Title of the Contribution.” In *Title of the Book*, edited by Editor’s First Name then Last Name, inclusive page numbers. Place of Publication: Name of Publishing Company, Copyright Date.

9. **Preface, Foreword, Introduction or Similar Part of a Book**
Author of Piece’s Last Name, First Name. Introduction [or Foreword, Preface, etc.] to *Title of the Book*, by Author’s First Name then Last Name. Place of Publication: Name of Publishing Company, Copyright Date.


10. **Article in a Magazine**
Author’s Last Name, First Name. “Title of the Article.” *Title of the Magazine*, Month Day, Year.


11. **Article in an Online Magazine**
Access dates are not required by Chicago in citations of formally published electronic sources. Some disciplines, however, may require them. Check with your instructor about his or her preference regarding the inclusion of access dates. When access dates are included, they should immediately precede the DOI or URL, separated from the surrounding citation by periods. A DOI, if it is available, is preferable to a URL.

Author’s Last Name, First Name. “Title of the Article.” *Title of the Magazine*, Month Day, Year. Accessed Month Day, Year. DOI or URL.


12. **Article in a Newspaper**
Author’s Last Name, First Name. “Title of the Article.” *Title of the Newspaper*, Month Day, Year.


13. **Article in an Online Newspaper**
Access dates are not required by Chicago in citations of formally published electronic sources. Some disciplines, however, may require them. Check with your instructor about his or her preference. When access dates are included, they should immediately precede the DOI or URL, separated from the surrounding citation by periods. A DOI, if it is available, is preferable to a URL.

Author’s Last Name, First Name. “Title of the Article.” *Title of the Newspaper*, Month Day, Year. Accessed Month Day, Year. DOI or URL.

14. **Personal Communication**
Personal communications, including email and text messages and direct messages sent through social media, are usually cited in the text or in a note only; they are rarely included in a bibliography.

15. **Social Media**
Citations of content shared through social media can usually be limited to the text (as in the first example below). A note may be added if a more formal citation is needed. In rare cases, a bibliography entry may also be appropriate. In place of a title, quote up to the first 160 characters of the post. Comments are cited in reference to the original post.