

# find **it** @ gumberg



## Welcome Students!

Gumberg Library is your library, and we invite you to take advantage of all that we have to offer. If you have papers to research, want to study with friends, or just want to relax with a movie or bestseller, come to the library. Staff are available to help you—so please ask questions and let **us know your needs. Your success is our goal!**

*Dr. Laverna Saunders, University Librarian.*



Check for fall and spring semester hours including holiday and final hours on the library Web site:

[www.duq.edu/  
library](http://www.duq.edu/library)

## What you need to know...

### Use your DU ID Number to:

Borrow books. Books circulate for 4 weeks for undergraduates.

Renew materials online using the "My Account" feature in DuCat.

Access electronic resources off-campus – can also use Multi-Pass.

### Have a question? Text us!

Gumberg Library offers free text message reference services. (standard message rates apply)

Text us at 66746 and start your question with askduq.  
*Example: askduq What are the library hours on Saturdays?*



Contact us: Circulation - 412.396.6130 Reference - 412.396.6133

 **DUQUESNE  
UNIVERSITY**  
GUMBERG LIBRARY



## Need a quiet place to study?

All areas of the 1st, 2nd, and 3rd floors of the library have been designated for *quiet* study. Additionally, keys to individual **study carrels** on the 2<sup>nd</sup>, 3<sup>rd</sup>, and 5<sup>th</sup> floors are available for check out at the Circulation Desk.

## Need a place to study with a group?

Three **group study rooms** are located on the 5th floor for student and faculty use. Rooms are available on a first-come, first-served basis. They can accommodate a minimum of 3 people and maximum of 7. Keys may be checked out at the Circulation Desk for a three-hour (3) period.

## Connect @ Gumberg

Check out a laptop at the 4th Floor Circulation Desk. Loaner laptops are for library use only. Or, connect to Duquesne's wireless network, DuqNet, to use your own laptop in the library. Electrical outlets are available in study areas on the 1st, 2nd, 3rd, and 5th floors of the library as well as in the group study areas on the 4th and 5th floors.



## How do I find?

**Books– DuCat.** Find books, printed music, CDs, DVDs and more in our online catalog. Request books online and renew items using the **My Account** feature in DuCat.

## Where do I start?

**Research Databases.** Access these resources to find full-text journal articles, abstracts and citations. Find more information under "Undergraduate Students" on the library's website.

**Electronic Reserves and Course Materials (ERes).** Search for online course reserve (or ERes) material by Course, Department, or Instructor. Find more information under "Undergraduate Students" on the library's website.

**E-ZBorrow** allows you to **request books** from the catalogs of more than 40 academic libraries. The borrowing period is four weeks with one renewal.

## Gumberg Library + Writing Center = Success

Gumberg Library is a satellite location for the Writing Center. Sign up for appointments through the Writing Center at 412.396.5209. Watch for dates and times on the library's website.

### The staff at the Writing Center can...

- Help you learn to be a better writer.
- Answer questions about your writing.
- Give you feedback on a writing project.



## Need special help?

Students with special needs can request assistance from library staff. Make an appointment 24 hours in advance whenever possible by calling 412.396.6130 with your request.

## Where can I find?

Campus telephone, change machines, copiers, public access computers, scanner, printers, vending machines and public service desks - **All on the 4th floor!**



## Take a Break! For the fun of it!

Grab a new title off the shelf of bestsellers or get lost in a thriller or sci-fi novel. Pick up historical fiction or a quick read from the Popular Reading Collection on the 4th floor.

**Lights, Camera, Action...** Browse the library's DVD collection on the 5th floor then check out your favorite movie at the Circulation Desk on the 4th floor. DVDs circulate for 1 week with one renewal.

