

SAFETY



DUQUESNE
UNIVERSITY

FIRST

ANNUAL SECURITY REPORT AND SAFETY PRACTICES • 2011



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MESSAGE FROM THE PRESIDENT



Dear Friends,

At Duquesne University, we pride ourselves on having one of the nation's safest urban campuses. Safety is a top priority and a responsibility shared by the entire Duquesne community.

Leading these efforts is our Public Safety Department, including state-certified police officers, highly-trained security officers, and administrative staff who work proactively to ensure the safety of our students, employees and visitors.

Duquesne is one of three universities in the state to have a public safety department accredited by the Pennsylvania Chiefs of Police Association. The accreditation process has over 130 standards, and passing attests to the strong qualifications and extensive training of Duquesne's Public Safety Department.

In the following pages, details are provided on the policies, procedures and resources that keep our campus a safe place to live, learn and work. We hope that you find this information helpful. Thank you for joining us in our commitment to one another's safety.

Sincerely,

A handwritten signature in black ink that reads "Charles J. Dougherty". The signature is fluid and cursive.

Charles J. Dougherty, Ph.D.
President

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ANNUAL SECURITY REPORT

This annual security report is completed by the Department of Public Safety to be in compliance with the Pennsylvania College & University Security Information Act (May 26, 1988, P.L. 448, No. 73; and PA Leos. Serv. Act 1994-87) and with the U.S. Student Right to Know & Campus Security Act (Public Law 101-542). Each institution of higher education in the Commonwealth of Pennsylvania is required to annually publish specific data relating to the number and per capita rate of certain types of crimes reported to have occurred at the institution, and the security measures that are in place to reduce the risk of criminal victimization for members of the community. Additionally, this report addresses requirements of the Jeanne Clery Disclosure of Campus Security Act.

In compliance with these requirements, Duquesne University is pleased to present the following information to all students, employees and applicants to the University.

DEPARTMENT OF PUBLIC SAFETY MISSION STATEMENT

The Duquesne University Department of Public Safety exists to serve and protect the University community and the environment that sustains and encourages moral and intellectual growth. We facilitate this goal by anticipating and preventing unsafe conditions and protecting individuals from the imprudent or illegal acts of others.

To do this, we seek out educated and motivated men and women and train them to function as University Police Officers. Our commitment is to improve the quality of life on campus. Conflict resolution is our primary goal, accomplished through mutual cooperation and understanding, or when necessary, through imposition of administrative or legal sanctions. Inherent in the application of these sanctions is that such actions shall be ethical, constitutional and humanistic.

S A F E T Y :



A CAMPUS-WIDE EFFORT

At Duquesne University, safety is a campus-wide effort uniting the work of many departments, including the Department of Public Safety, the Office of Residence Life, and the Department of Environmental Health and Safety. Together, these University departments strive to maintain a safe environment for all students, faculty, staff and visitors.

Department of Public Safety: Security and Law Enforcement

The Department of Public Safety is responsible for security and law enforcement on campus. The department employs 33 sworn Police Officers, ten non-sworn Security Officers and nine non-sworn support staff.

UNIVERSITY POLICE AUTHORITY & TRAINING

University police officers are vested with all the powers, authority and responsibilities of any police officer of the Commonwealth. This authority encompasses property owned or operated by the University, including immediate adjacent public streets and property. The authority is derived from the Statute, 22 Pa. C.S. #50, Section 501 of the Act of November 15, 1972, P.L. 1063 No. 271, known as Act 501.

Police officers must successfully complete 751 hours of initial training at an approved police academy. The training curriculum is as mandated by the Pennsylvania Municipal Police Officers Education and Training Commission, and includes topics such as criminal law and procedures, patrol and investigation practices and techniques, firearms, human values and problems, first aid and physical training. An array of in-service training programs is presented to update and enhance the professional skills of the officers.

The use of weapons by University police personnel is governed by state law and by departmental regulation: members shall use their firearms only to protect their lives or the life of another when there is a clear and immediate danger to life, or to prevent grievous injury to themselves or another when a clear and present danger exists.

RELATIONSHIP WITH STATE AND LOCAL AGENCIES

The Department of Public Safety cooperates fully with local and state law enforcement agencies in cases involving both on-campus and off-campus jurisdictions, and when the resources of another agency can be used to facilitate the resolution of an investigation. In addition to these cooperative efforts, criminal incidents are reported to state and local police agencies by the Department of Public Safety at such times and in such forms as required by law. Students involved in incidents off campus will be assisted in any way possible by the appropriate campus agency. An ongoing dialogue is maintained between the department and local law enforcement agencies to disseminate information of pertinence to current investigations. There is no written memorandum of understanding between the Duquesne University Police and Municipal or State Police agencies. The University has no off-campus housing or student organizations that require monitoring by local police agencies.



Office of Residence Life: Living Learning Centers

Through a combination of the latest technology, sound policies and highly trained staff, the University ensures the safety of its residents while still allowing for their independence. The Office of Residence Life employs six full-time professional Resident Directors, seven Graduate Assistants, 14 full-time desk staff, 82 Resident Assistants, 14 part-time Night Aides and 70 Student Aides.

RESIDENCE LIFE STAFF – CONTINUOUS TRAINING

Resident assistants undergo an intensive one-week training period prior to the start of each academic year; this training includes a review of all University security policies and procedures related to the living learning centers. Regular in-service training and staff development programs are conducted throughout the year to consolidate and enhance staff's knowledge. All other personnel are trained by the resident director of the building to which they are assigned at the start of their employment, along with an ongoing program of training and supervision.

At the beginning of each academic term and every time that it is deemed necessary, resident assistants conduct floor meetings to review security enforcement, policies and procedures. These meetings are conducted in cooperation with the University Public Safety Department and other law enforcement/public safety agencies.

SAFETY MEASURES IN THE LIVING LEARNING CENTERS

• Security Devices

The main entrance to each living learning center employs a card access system and is monitored by residence life personnel 24 hours per day. The main entrance to each living learning center is locked from 1 a.m. until 6 a.m. each day and can be accessed only by residents of that living learning center. All other entrances are locked and alarms are provided. Cameras monitor the public areas of the living learning centers. The door of each student's room has a standard heavy duty dormitory-function entrance lock set, and the windows of each room have slide locks.

• Guest Visitation

Guests must be signed in by a resident of the living learning center they are visiting and must be escorted by their host at all times while in the building. Guests are required to present proper identification to the desk attendant when they are signed in, and may reclaim their identification only when they are signed out at the end of their visit. Guests not associated with Duquesne are subject to the same rules and regulations as Duquesne resident students.

• Freshman Housing

Freshman housing assignments are based on similarities derived from a questionnaire completed by each student. Upper-class assignments are based on interest groups, retention of previous room assignments, or random selection based on class standing. Following a few weeks of residence, a change of rooms may be requested through the resident director. The resident director may give consideration to the reasons given. Freshman visitation regulations are more controlled than those of upperclassmen.

Department of Environmental Health and Safety: Protection of Life, Property and the Environment

The Environmental Health & Safety Department's (EHS) primary mission is the protection of life, property and the environment on all properties of the University. It is the department's responsibility to be aware of all present and proposed local, state, and federal laws and regulations as well as professional standards and codes which define how the University maintains its facilities and equipment and to assist in managing those risks.

ENVIRONMENTAL HEALTH & SAFETY LAWS

EHS tracks developments in environmental health and safety laws and regulations, and determines which of those requirements apply to campus activities. EHS collaborates with faculty and staff to assure safety in Duquesne's science laboratories and the University community; helping the University meet these requirements by developing programs to be implemented by campus personnel, by direct services, or by a combination of these means.

SCIENCE LABORATORIES

EHS is also responsible for safety in Duquesne's science laboratories. EHS focuses on the safe handling, use, storage and disposal of laboratory wastes and other hazardous substances. This is accomplished through training, laboratory inspections, safety committees and open communication with the employees. For more information about EHS's responsibilities and policies, visit: www.duq.edu/ehs.

S A F E T Y :

Campus Security Services

CAMPUS PATROLS

Police officers and security guards regularly patrol campus and adjacent streets by vehicle, bicycle and on foot. Public Safety has five marked patrol cars and four bicycle units.

SAFETY ESCORT SERVICE

In order to ensure peace of mind when it is necessary to walk alone, any student, staff or faculty can request a personal safety escort from Public Safety to or from his or her car, residence hall, academic building, or office from sunset to sunrise. To request a safety escort, dial 6002 from an on-campus phone or call 412.396.6002 from an off-campus phone or cell phone.

SECURITY CAMERAS

Public Safety operates a number of 24-hour security cameras throughout campus to assist in crime prevention.

CARD ACCESS SYSTEM

A card access system is currently being used in all academic buildings on campus as well as all of the living learning centers. It is designed to give access to authorized persons and to document the date and time the card was used as well as the location used.

CODE BLUE EMERGENCY SERVICE

The Code Blue is a stand-alone interactive voice security station with integrated area lighting and interactive voice technology. The system is designed so that when the single button is pushed, the unit will automatically and immediately contact Campus Police. Simultaneously, this activation will automatically activate the blue light flashing at no less than 60 times per minute. Immediately after establishing the phone connection with the Campus Police, the communications device will send a signal to the Campus Police indicating the location of the activated station. Once the system is activated, it allows you to have hands free communication directly with the Campus Police. Code Blue phones are located at the following areas:

- Bluff Street near Rooney Field
- Locust Circle near Gumberg Library
- Shingiss Street at Rockwell Hall
- Gibbon Street at Magee Street by the rear of Facilities Management
- Locust Street at McAnulty Drive near Rangos School of Health Science
- Fisher Hall Sky Walk
- Forbes Avenue Parking Lot
- Power Center at Forbes Avenue

SOUTH SIDE SHUTTLE

The South Side Shuttle offers transportation services from campus to the South Side for students, faculty and staff throughout the fall and spring semesters. Permits must be purchased on a per semester basis. For complete information visit www.duq.edu/shuttle-bus.

WEEKEND SHUTTLE SERVICE

Duquesne's Student Government Association provides free weekend shuttle service for students to popular area attractions, such as the Waterfront, Southside and the Strip District. Proper student I.D. is required. Visit www.duq.edu/sga/loopbus.cfm for a service schedule.

Visitor & Guest Arrangements

With the exception of certain events which are open to the general public and advertised as such, the University's facilities and programs are generally intended for the use and benefit of the students and employees of the University. Visitors and guests seeking to utilize University facilities are expected to make prior arrangements with the appropriate University office, and their privilege to use these facilities is determined by the University regulations then in effect. Visitors and guests to the University's residential facilities must be registered and escorted by their host while in the residence facilities.

CAMPUS SERVICES AND PROGRAMS

Counseling Center Services

The University Counseling Center provides free and confidential counseling services to Duquesne students. Counseling is confidential, and may be short-term or long-term depending on the person's needs. Please contact the Counseling Center at x6204 or visit www.duq.edu/counseling for detailed information on their services.

Spiritan Campus Ministry

Spiritan Campus Ministers are trained professionals, lay and ordained men and women, who are available to serve the needs of Duquesne students, faculty and staff, especially concerning faith, relationships and life issues. Please contact the Spiritan Campus Ministry staff at x6020 or visit www.duq.edu/campus-ministry. Pastoral counseling is coordinated with the University Counseling Center.

DU CARES

Duquesne CARES sponsors, organizes and presents a variety of drug and alcohol program services for students, faculty and staff. Please call x5834 or visit www.duq.edu/cares for detailed information.

Safety Tips

There are a number of simple and effective actions that everyone can take to minimize their risk of becoming a victim. These include:

- Don't walk alone at night and avoid short cuts or isolated areas.
- Stay away from isolated ATM locations.
- Have your keys ready as you approach your car or residence.
- If you suspect you are being followed, go to the nearest business and ask someone to call the police.
- Use the buddy system at parties or events. Avoid excessive use of alcohol.
- Always be aware of your surroundings and follow your gut instincts; if your intuition tells you that you are at risk, try to leave the situation quickly.





Missing Student Emergency Contact Policy

In keeping with federal law, 20 U.S.C. § 1092j, the Office of Residence Life will initiate the following missing student notification policy. This policy is designated for those students living on campus. In the event of a report of a missing student, Residence Life staff will also work directly with the Duquesne University Police Department. The purpose of having a listed Emergency Contact is to be able to verify cases in which a person may not be missing but has voluntarily left his or her residence.

1. Each student residing in the Living Learning Centers has the opportunity to list an Emergency Contact by completing an Emergency Information Card. Students will be encouraged to notify the Emergency Contact that he or she has been designated as such. This information is maintained by and accessible to the Office of Residence Life staff who will implement this policy.
2. If it is determined that a student is missing, the University will implement the Missing Student Protocol. An attempt to notify the listed Emergency Contact will be made if a student is missing for 24 hours and the Duquesne University Police will be notified for all missing person reports.
3. At any point during the student's enrollment, he or she may choose to register or change confidential contact information with the University by notifying the Office of Residence Life. This information is confidential but may be released to the Duquesne University Police and staff as necessary to carry out the purposes of this policy.

Missing Student Protocol

1. Residence Life staff will immediately contact the University Police and the Executive Vice President for Student Life when a student is reported missing.
2. When the Office of Residence Life is notified that a student may be missing, appropriate steps will be taken to locate the student. These steps include, but are not limited to:
 - Attempt to make contact with student via email, cell phone, visit to room.
 - Seek information from Resident Assistant, roommate, floor-mates, and friends
 - Verify student DU Card use within last 24 hours.
 - Verify student meal plan use within last 24 hours.
 - Contact Academic Advisor to determine class attendance.
 - Contact coaches, Greek or other student activity advisors, etc., as appropriate.
3. Exchange information with University Police regarding our respective investigations.
4. The Office of Residence Life will be responsible for notifying the appropriate emergency contacts within 24 hours as established above when a student is determined missing. The parents or guardians of students under the age of 18 and not emancipated will be notified.
5. The Duquesne University Police Department will be responsible for filing all related missing person reports with other agencies as may be required.
6. The Office of Residence Life staff will serve as support personnel when a student is determined missing and make appropriate contacts within the University. Offices to be notified include: Resident Director, Executive Vice President for Student Life, University Police, Dean and/or Academic Advisor, Public Affairs and any other offices relevant to the missing student.



Safety and Prevention Programs

The following are free* program topics offered through Public Safety at least once each academic semester:

Personal Safety and Self-Protection

This program exposes crime risks that affect peoples' daily lives and simple actions that can minimize one's chances of becoming a victim. Topics surrounding self-protection and the use of protective devices are explored and a brief demonstration of basic non-lethal defensive tactics is offered.

Rape Awareness and Prevention

This program focuses on lifestyle choices that can reduce a person's chances of being sexually victimized. Information on resources available to assist a victim in the healing and recovery process is also offered.

Drug and Alcohol Abuse Awareness

This program addresses risks associated with the use of alcohol and other drugs. Lifestyle choices and available resources are discussed.

Rape Aggression Defense System (RAD)

RAD consists of a 12-hour program that teaches awareness, prevention, risk reduction and avoidance while progressing to the basics of a more hands-on defensive training. Certified RAD instructors teach defensive concepts and techniques against various types of assault by utilizing effective and proven self-defense and martial arts tactics.

Self-Defense Awareness and Familiarization Exchange Program (SAFE)

This two-hour program is similar to the RAD system, but can accommodate individuals unable to commit to a 12-hour program.

Traveling Alone Safety Program

This program assists travelers in developing skills to minimize the appearance of vulnerability when traveling alone.

Street Smarts

This program engages participants in a wide-ranging discussion focused on minimizing risks as they explore the city environment.

Operation Identification Program

This nationally recognized theft prevention program is offered free to all members of the University community by Duquesne University's Crime Prevention Unit. Students and employees are encouraged to mark personal property by engraving a unique identifying number on valuables. Engravers can be borrowed from Public Safety by calling 312.396.6002. Public Safety will maintain records of the engraved items.

First Aid/CPR/AED Classes

The Department of Public Safety has four American Red Cross First Aid/CPR Instructors on staff. All interested parties should contact Nick Okopal at extension 6002 or Lt. Lee Speer at extension 4935.

Vacation Safety

This presentation offers relevant information to prevent loss or injury while on vacation.

Child Safety Programs

Children of members of the University community can benefit from a variety of safety programs, such as Halloween Safety, Bicycle Safety, fingerprinting for family identification records, and issuance of personal photo identification cards.

* There is a minimal charge for First Aid/CPR/AED Certification.

For complete descriptions of each topic, please visit www.duq.edu/public-safety. To schedule a program or inquire about a topic not on the list, please contact the Crime Prevention Unit at 412-396-6002 and ask for Assistant Director Nick Okopal.

S A F E T Y :

University Policies and Procedures

Compliant to the Clery Act, the University must disclose the following policies and practices:

Reporting a Crime



MAIN CAMPUS

Members of the University community are urged to immediately notify the Department of Public Safety or any Campus Security Official of any criminal activity or other emergency that occurs on campus. Department of Public Safety personnel will respond quickly and initiate whatever action is necessary to resolve the emergency, including the activation of off-campus police, fire or medical agencies when appropriate. A special 24-hour emergency number, COPS (2677), has been designated and advertised throughout the campus community, in addition to the city's 911.

ON THE ITALIAN CAMPUS

Crimes are reported to the Director of the Italian Campus. Police services are provided by La Questra Aurelio Police Department, Via Aurelia, 660, Rome, Italy.

CONFIDENTIAL CRIME REPORTING

To encourage the prompt reporting of all crimes, it is University policy to honor the requests of witnesses and victims who wish to keep their identity confidential. The purpose of an anonymous report is to take some steps to ensure the future safety of the reporting person and others while protecting her/his identity. The University can use such information to keep accurate records about the number of incidents, look for patterns concerning location or methods of operation, and alert the campus community to potential danger. If a victim wishes to file an anonymous report, they may contact those that are designated as "Campus Security Officials" which include the Office of Student Life, Office of Residence Life, Affirmative Action Officer, University Counseling Center, Office of Greek Life, Office of Student Conduct, Athletic Department, Student Health Service, Duquesne University Tamburitzans and the Deans of the various schools of the University.

The University will not permit retaliation against anyone who, in good faith, brings a complaint of acts of aggression, harassment, or violence or serves as a witness in the investigation of a complaint of campus violence.

Timely Warning Notices

It is University policy to issue special notices in a timely manner to publicize violent crimes or perceived patterns of crime in a particular area, to heighten awareness and help prevent recurrences. Campus-wide warnings may be issued using some or all of the following methods: DU Alert, Outside Warning Siren System, mass emails, and posting alerts on bulletin boards throughout campus. Alert notices are placed in particular buildings or areas that have been targets of criminal activity. A summary of reported crimes is published weekly in the student newspaper to keep the community informed.

DU EMERGENCY ALERT

DU Emergency Alert refers to an automated notification system that can be used to contact students and employees in the event of an emergency. This system will be utilized in addition to Duquesne's current emergency mass communication methods. Individuals must subscribe to the DU Emergency Alert system to receive an alert via the following methods:

- Mobile devices
- Text messages (SMS)
- Calls to non-Duquesne phone numbers ("land line" only, i.e. a home phone)

OUTSIDE WARNING SIREN SYSTEM

The University has an Outside Warning Siren System for immediate notification in the event of an emergency. The Outside Warning Siren System emits a tone and a voice message announcing the nature of the emergency. The sirens are intended to warn people outside campus buildings of impending severe weather and other emergencies. They may not be heard throughout the entire campus and inside buildings. This system is tested at least once per semester.



Daily Crime Log

The Department of Public Safety maintains a log of all criminal incidents reported to the department. The daily crime log includes the date and time the report was received, the date and time the incident occurred, the nature of the offense, the location of the offense and the disposition if available. The daily crime log is available for public inspection at the Department of Public Safety business office during normal business hours.

PUBLIC RECORD OF SEX OFFENDER

Information provided by the Pennsylvania State Police under Section 1407 (j) of Title 42 U.S Code, concerning registered sex offenders subject to community notification, may be obtained in the office of the Duquesne University Department of Public Safety.

Weapons Policy

All members of the campus community are prohibited from possessing or carrying weapons of any kind while on University property, regardless of whether they are licensed to carry the weapon or not. Such prohibition extends to individuals having weapons in briefcases, purses, tool boxes, personal vehicles or other personal property or effects.

The only exceptions to this policy are:

- A. Firearms in the possession of University police officers;
- B. Firearms in the possession of on duty law enforcement officers;
- C. Legal chemical dispensing devices that are sold commercially for personal protection.

University sanctions will be imposed on offenders as appropriate and, in addition, criminal charges may be filed.

For the purposes of this policy, "weapons" include (a) firearms, such as handguns, shotguns, rifles, pellet guns, machine guns, stun guns, tasers, or electronic stun weapons; (b) explosives, such as bombs, grenades, blasting caps, or other containers containing explosive substances; and (c) other equipment, material, and devices that, in the manner they are used could ordinarily be used, or are readily capable of causing serious bodily injury. The items described in clause (c) include, but are not limited to, knives (except small personal pocket knives with folding blades that are less than three (3) inches long.), tear gas, chemical substances, brass knuckles, clubs or chains.

Criminal History

It is the procedure of the University that all new employees must undergo a pre-employment screening process that has certain minimum elements and additional aspects depending on the nature of the duties involved. This procedure applies to all new hires as full-time administration and staff, non-faculty employed by the University. Students who hold full-time employment at the University must undergo the same prescreening process. The application for admission to Duquesne University does not request information concerning any previous criminal conviction. The University recognizes its responsibility to ensure the safety of the campus community and will evaluate enrolled students' status in the event of their criminal conviction in public court.

Alcohol and Drug Policies

ALCOHOL POLICY

All matters relating to alcohol are governed by the Pennsylvania Liquor Code and related statutes. No person under 21 years of age is permitted to purchase, consume, transport or possess an alcoholic beverage. Students 21 years or older may keep or consume alcoholic beverages within their individual residence hall rooms, or at social functions on campus where permission to dispense and consume such beverages is granted by the University. All violations of the University alcohol policy will be subject to criminal prosecution as well as to University disciplinary sanctions.

DRUG POLICY

The University strictly adheres to the federal and state laws which govern the possession, distribution or consumption of drugs or other controlled substances. Students illegally possessing, distributing or using such drugs or controlled substances will be subject to criminal prosecution as well as to University disciplinary sanctions.

Sexual Violence Policy

The Mission Statement of Duquesne University emphasizes a profound concern for moral and spiritual values. This concern is underscored in the Sexual Violence Policy which serves to protect the right of each member of the University community from sexual violence. All students are responsible for their own actions and are expected to maintain high standards of moral and ethical behavior as well as to comply with local, state, and federal laws. Sexual violence is a violation of the Student Code involving physical contact of a sexual nature which is against one's will or without one's consent. This includes, but is not limited to:

- nonconsensual sexual intercourse or penetration (vaginal, oral, or anal) by any means;
- nonconsensual sexual contact (any touching of intimate body parts with any body part or object without consent);
- sexual contact with a person while knowing or having reason to know that the person is incapacitated by any means including alcohol or other drugs.

Sexual violence can be perpetrated by a stranger or acquaintance. Both men and women can be victims or perpetrators.

Victims may experience feelings of confusion, disbelief, shock, guilt, shame, self-blame, resentment, anger and fear. Persons who experience the violence and trauma of sexual violence are victims, but they are also encouraged to be survivors in the sense of being persons with dignity and power who rise above the assault.

This book provides information and resources to help clarify and address the issues of sexual violence. This policy, which complies with the Higher Education Reauthorization Amendment Act, ensures consistent procedures and provides coordination of University and community resources for victims of sexual violence. The intention of the University is to increase awareness and prevention of sexual violence, and to provide assistance for survivors and their families.

EDUCATIONAL PROGRAMMING

The University sponsors a variety of educational programs that seek to raise awareness of sexual violence issues and maximize the possibility of prevention. Programs are offered by Health Service and the University Counseling Center upon request. Self-defense classes including RAD (Rape Aggressive Defense) are offered by the Department of Public Safety.

PROCEDURES FOR VICTIMS OF SEXUAL VIOLENCE

1. Attempt to get to a safe place as quickly as possible.
2. For assistance victims can contact the University Counseling Center, 412.396.6204; the on-call Residence Life staff member, 412.396.5888; Health Service, 412.396.1650; Spiritan Campus Ministry, 412.396.6020; or Department of Public Safety, 412.396.COPS (2677).
3. It is important to preserve all physical evidence. DO NOT bathe, shower, or douche. If oral sex was involved do not brush your teeth, drink, or smoke. These activities will destroy evidence. The victim should try not to change clothes before seeking medical treatment. If possible bring another set of clothing to the hospital as original clothes will be preserved as possible evidence. If the victim changes clothes prior to going to the hospital, she/he should take the soiled clothes in a paper bag as evidence (plastic bags destroy evidence).
4. Victims of sexual violence are encouraged to seek immediate medical treatment (Mercy Emergency Room, 412.232.8222) to assess for sexually transmitted infection, injury, or pregnancy. Hospital personnel will also collect evidence in case the victim might wish to file criminal charges later. It is important to know that hospitals are required to report any injuries which are the result of a crime. This does not mean that the victim must file charges.
5. Any victim can pursue legal action. However, it is difficult to collect physical evidence more than 72 hours after an assault to support

such charges.

6. Victims who wish to take legal action against their assailants may seek assistance through the Office of Student Conduct, 412.396.6642; Department of Public Safety 412.396.COPS (2677); or Pittsburgh Police 412.323.7141.
7. Victims have the right to refuse to take legal action even if they file a police report.
8. Victims of sexual violence are encouraged to obtain counseling through the University Counseling Center 412.396.6204, Pittsburgh Action Against Rape (PAAR) 412.765.2731, or the Center for Victims of Violent Crimes 412.392.8582.
9. Victims are encouraged to contact someone they trust such as a close friend, family member, University Counseling Center or Spiritan Campus Ministry staff member to offer support through the process.

EMOTIONAL SUPPORT FOR VICTIMS OF SEXUAL VIOLENCE

Counseling is available for victims of sexual violence at the University Counseling Center (UCC). The UCC offers both crisis intervention and ongoing counseling. UCC is located in 308 Administration Building, and regular business hours are Monday through Friday, 8:30 a.m. to 4:30 p.m. A UCC crisis counselor is available 24 hours a day by calling the University Police at 412.396.COPS (2677) and asking to speak to the counselor on call. Depending upon the specific needs of the victim, referrals for counseling may be made to community mental health centers and to private practitioners. Counseling is also available in the community at the Center for Victims of Violent Crime and Pittsburgh Action Against Rape. These community agencies offer 24-hour hotlines, crisis intervention, support counseling, group counseling, and/or legal advocacy. Contact information for these agencies is listed on the back cover. Victims of past sexual abuse, incest, or sexual violence are also eligible for counseling at UCC and in the community at agencies such as Family Resources and Pittsburgh Action Against Rape.

REPORTING INCIDENTS TO LEGAL AUTHORITIES

Victims have the option to report the incident immediately to Duquesne's Department of Public Safety, 412.396.COPS (2677). Reporting an incident is different from choosing to prosecute. Filing a report does not obligate the victim to continue with legal proceedings or University student conduct proceedings. The victim can choose whether or not to participate in proceedings at any point in the process. The purposes for reporting an incident are:

1. to protect yourself and others from future victimization;
2. to apprehend the assailant;
3. to in some way seek justice for the wrong done to the victim.

If a victim chooses to report the incident one or two University police officers will take a statement from her/him regarding what happened. They will ask her/him to describe and/or identify the assailant(s). They may ask questions about what happened before and after the incident, about any witnesses and about the scene of the crime. Victims may have a support person of their choice with them during the interview. The Department of Public Safety is required to contact the Pittsburgh Police if the victim wishes to press charges. The case will be investigated by the Pittsburgh Police, assisted by the Department of Public Safety. This does not mean that the victim has to file criminal charges. Victims can request that their identity be kept confidential. If the victim decides at this time that she/he does not want to pursue action she/he may want to consider having an anonymous report made. The purpose of an anonymous report is to take some steps to ensure future safety for the victim and others while protecting her/his identity. The University can use such information to keep accurate records about the number of incidents, look for patterns of assaults regarding location, method, or assailant and alert the campus community to potential danger. If a victim wishes to file an anonymous report she/he may call the University Counseling Center at 412.396.6204.

LIVING LEARNING CENTER ADJUSTMENTS

Options and assistance are available to change academic and living arrangements. If necessary, and/or at the request of the victim, the living arrangements of the individual(s) involved will be changed, especially if the individual(s) involved are currently assigned to the same Living Learning Center. If the victim wishes to be relocated then she/he will be given that option. The Resident Director on duty must be contacted to ensure that this procedure occurs. If necessary, and/or at the request of the victim, changes will be made in the academic environment to ensure the safety and well being of the individual(s) involved. The professional staff member involved will be responsible for initiating these changes.

POSSIBLE UNIVERSITY SANCTIONS

Following an on-campus disciplinary procedure, the sanctions for sexual violence that may result are those applied to all student conduct cases. These sanctions are contained in Article V.C. of the Student Code. They include, without being limited to, University suspension or expulsion, Living Learning Center suspension or expulsion, discretionary sanctions, loss of privileges, probation, and warning. The procedures for on-campus disciplinary action in cases of alleged sexual violence are those employed in all student conduct cases and are contained in Article V. A. of the Student Code.

ANNUAL DISCLOSURE OF CRIME STATISTICS

Inquiries regarding these statistics may be directed to the Public Safety Department at 412.396.4675.

DUQUESNE UNIVERSITY MAIN CAMPUS-PITTSBURGH, PA.

Crime statistics are obtained from criminal incidents reported to the Department of Public Safety and those designated as campus security officials to whom incidents may be reported. Statistics are also received from the City of Pittsburgh Police Department for inclusion in the "public property" section of the Clery Act reporting form. The statistics gathered from the aforementioned sources are then recorded by the Department of Public Safety on the Federal Bureau of Investigation Uniform Crime Reporting Form and on the Clery Act Reporting Form. An annual report containing the crime statistics and policy statements is posted on the Duquesne University Web site and hard copies are distributed by the Department of Public Safety.

CAPITAL REGION CAMPUS-CAMP HILL, PA.

(AS OF JUNE, 2010, THIS LOCATION NO LONGER HOUSES DUQUESNE UNIVERSITY'S CLASSES AND ACTIVITIES.)

The crime statistics are obtained from criminal incidents reported to the Director of the Capital Region Campus and from incidents reported to the local police department. The Capital Region Campus does not have any security personnel. Crime statistics are received from the Director of the campus and forwarded for inclusion in the annual security report. Police services are provided by the Lower Allen Township Police Department.

ITALIAN CAMPUS-ROME, ITALY

The statistics from the Italian Campus are obtained from criminal incidents reported to the Director of the Italian Campus and forwarded for inclusion in the annual security report. Police services are provided by La Questra Aurelio Police Department, Via Aurelia, 660, Rome, Italy. There is no security personnel located at the Italian Campus.

Key to Hate Crimes Notations Type of Bias or Prejudice

Race = ra Gender = g Religion = re
Sexual Orientation = s Ethnicity = e Disability = d

DUQUESNE UNIVERSITY

MAIN CAMPUS, PITTSBURGH, PA CLERY ACT STATISTICS	ON CAMPUS PROPERTY			NON CAMPUS PROPERTY			PUBLIC PROPERTY			**RESIDENTIAL FACILITIES		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
CATEGORIES OF CRIME												
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	1	0	0	0	0	1	0	3	0	0	0
AGGRAVATED ASSAULT	2	1	0	0	0	0	0	0	0	1	1	0
MOTOR VEHICLE THEFT	1	3	1	0	0	0	0	0	0	0	0	0
ARSON	1	1	0	0	0	0	0	0	0	1	1	0
BURGLARY	25	13	8	0	0	0	0	0	0	20	12	5
SEX OFFENSES, FORCIBLE	1	3	2	0	0	0	0	0	0	0	3	2
SEX OFFENSES, NON-FORCIBLE	0	0	0	0	0	0	0	0	0	0	0	0
LIQUOR LAW ARRESTS	13	11	19	0	0	0	0	0	0	6	5	9
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	412	322	323	0	0	0	0	0	0	405	315	309
DRUG LAW ARRESTS	3	1	3	0	0	0	0	0	1	2	0	2
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	38	58	42	0	0	0	0	0	0	31	57	36
ILLEGAL WEAPONS POSSESSION ARRESTS	0	1	1	0	0	0	0	0	0	0	1	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0	0	0	0	0	0	0
HATE CRIMES	0	0	0	0	0	0	0	0	0	0	0	0

** CRIMES REPORTED IN THE RESIDENTIAL FACILITIES COLUMNS ARE INCLUDED IN THE ON CAMPUS CATEGORY.

DUQUESNE UNIVERSITY

CAPITAL REGION CAMPUS, CAMP HILL, PA <i>CLERY ACT STATISTICS</i>	ON CAMPUS PROPERTY			NON CAMPUS PROPERTY			PUBLIC PROPERTY			**RESIDENTIAL FACILITIES		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
CATEGORIES OF CRIME												
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, FORCIBLE	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	0	0	0	0	0	0	0	0	0	0	0	0
LIQUOR LAW ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0	0	0	0	0	0	0
DRUG LAW ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0	0	0	0	0	0	0
HATE CRIMES	0	0	0	0	0	0	0	0	0	0	0	0

**** CRIMES REPORTED IN THE RESIDENTIAL FACILITIES COLUMNS ARE INCLUDED IN THE ON CAMPUS CATEGORY.**

Key to Hate Crimes Notations
Type of Bias or Prejudice

Race = ra Gender = g Religion = re
Sexual Orientation = s Ethnicity = e Disability = d

DUQUESNE UNIVERSITY

ITALIAN CAMPUS, ROME, ITALY <i>CLERY ACT STATISTICS</i>	ON CAMPUS PROPERTY			NON CAMPUS PROPERTY			PUBLIC PROPERTY			**RESIDENTIAL FACILITIES		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
CATEGORIES OF CRIME												
MURDER/NON-NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
NEGLIGENT MANSLAUGHTER	0	0	0	0	0	0	0	0	0	0	0	0
ROBBERY	0	0	0	0	0	0	0	0	0	0	0	0
AGGRAVATED ASSAULT	0	0	0	0	0	0	0	0	0	0	0	0
MOTOR VEHICLE THEFT	0	0	0	0	0	0	0	0	0	0	0	0
ARSON	0	0	0	0	0	0	0	0	0	0	0	0
BURGLARY	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, FORCIBLE	0	0	0	0	0	0	0	0	0	0	0	0
SEX OFFENSES, NON-FORCIBLE	0	0	0	0	0	0	0	0	0	0	0	0
LIQUOR LAW ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0
LIQUOR LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0	0	0	0	0	0	0
DRUG LAW ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0
DRUG LAW VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION ARRESTS	0	0	0	0	0	0	0	0	0	0	0	0
ILLEGAL WEAPONS POSSESSION VIOLATIONS REFERRED FOR DISCIPLINARY ACTION	0	0	0	0	0	0	0	0	0	0	0	0
HATE CRIMES	0	0	0	0	0	0	0	0	0	0	0	0

**** CRIMES REPORTED IN THE RESIDENTIAL FACILITIES COLUMNS ARE INCLUDED IN THE ON CAMPUS CATEGORY.**

CRIMINAL OFFENSES – FBI/PA UNIFORM CRIME REPORTS (UCR)

NOTE: The FBI/PA UCR crime statistics may differ from the Clery Act crime statistics due to the difference in locations, categories and report formats.

Full Time Equiv. Students	2008	9,074	2009	9,296	2010	9,570
Full Time Equiv. Employees		2,084		1,978		1,894
Total		11,158		11,274		11,464

CATEGORIES OF CRIME	2008	Crime Rate	2009	Crime Rate	2010	Crime Rate
Part One Offenses						
Criminal Homicide	0	0	0	0	0	0
a. Murder and Nonnegligent Manslaughter	0	0	0	0	0	0
B. Manslaughter by Negligence	0	0	0	0	0	0
Forcible Rape (02)	0	0	2	17.73	0	0
Robbery	0	0	1	8.86	0	0
Aggravated Assault	2	17.92	1	8.86	0	0
Burglary	25	224.05	13	115.3	8	69.78
Larceny - Theft	64	573.57	59	523.32	38	331.47
Motor Vehicle Theft	1	8.96	3	26.6	1	8.72
Arson	1	8.96	1	8.86	0	0
Total - Part One Offenses	93	833.48	80	705.59	47	409.97
Part Two Offenses						
Other Assaults - Not Aggravated	11	98.58	10	88.69	14	122.12
Forgery & Counterfeiting	0	0	0	0	1	8.72
Fraud	1	8.96	1	8.86	2	17.44
Embezzlement	0	0	0	0	0	0
Stolen Prop., Rec., Possess., Buying	0	0	0	0	0	0
Vandalism	14	125.47	16	141.91	13	113.39
Weapons, Carrying, Possess., etc.	0	0	1	8.86	1	8.72
Prostitution and Commercialized Vice (160)	0	0	0	0	0	0
Sex Offenses (except 02 and 160)	2	17.92	1	8.86	2	17.44
Drug Abuse Violations	19	170.28	23	204	26	226.79
Gambling	0	0	0	0	0	0
Offenses against Family and Children	0	0	0	0	0	0
Driving under the influence	1	8.96	0	0	0	0
Liquor Laws	169	1514.6	144	1277.27	148	1290.19
Drunkenness	5	44.81	5	44.34	5	43.61
Disorderly Conduct	9	80.65	6	53.21	10	87.22
Vagrancy	0	0	0	0	0	0
All Other Offense (except traffic)	21	188.2	14	124.17	18	157.01
Total - Part Two Offenses	252	2258.46	221	1960.26	240	2093.51
Total	345	3091.95	301	2669.85	287	2503.48

The Crime Rate is based on incidents reported per 100,000 FTE's. The statistics were derived using guidelines and rate formula mandated by Pennsylvania Act 1988-73, the College and University Security Act.

Annual Fire Safety Report

The Higher Education Opportunity Act became law in August 2008 and requires all United States academic institutions to produce an annual fire safety report outlining fire safety practices, standards, and all fire related on-campus statistics. The following public disclosure report details all information required by this law as it relates to Duquesne University for the year 2010.

GENERAL STATEMENT OF DUQUESNE UNIVERSITY LIVING/LEARNING CENTERS

The Living/Learning Centers at Duquesne University (Assumption Hall, St. Ann Hall, St. Martin Hall, Duquesne Towers, Vickroy Hall, and Brottier Hall) are covered with integrated fire sprinkler systems and redundant fire alarm monitoring systems which are monitored 24 hours per day, seven days per week by the Duquesne University Department of Public Safety.

Living Learning Center	Fire Detection Systems (Smoke, heat, Ion)	Fire Suppression System	Fire Extinguishers Present	Redundant Monitoring System	Fire Drills Each Year
Assumption Hall	Yes	Full	Yes	Yes	2
St. Ann Hall	Yes	Full	Yes	Yes	2
St. Martin Hall	Yes	Full	Yes	Yes	2
Duquesne Towers	Yes	Full	Yes	Yes	2
Vickroy Hall	Yes	Full	Yes	Yes	2
Brottier Hall	Yes	Full	Yes	Yes	2

FIRE SAFETY IMPROVEMENTS AND UPGRADES

Duquesne University Facilities Management reviews the fire systems in the Living/Learning Centers annually and implements upgrades, repairs, or revisions whenever issues are identified.

LIVING/LEARNING CENTER FIRE DRILLS

Fire drills are held for each center once per Fall and Spring Semester and are mandatory supervised evacuations for fire. The drill is conducted by Environmental Health and Safety in conjunction with Public Safety, Facilities Management, and the Office of Residence Life.

Evacuation route maps are posted at strategic locations throughout the centers to identify the closest egress route. Students who fail to leave the center during a fire drill are disciplined in accordance with the policies described in the Residence Life Handbook.

FIRE SAFETY POLICIES

The Office of Residence Life permits students to use U.L. approved hot pots, popcorn makers, coffeemakers or microwave ovens. Items not permitted include, but are not limited to, electric frying pans, toasters, toaster ovens, sandwich makers, grills, hot plates, immersion coils or any other non-UL approved appliances.

Smoking is not permitted in any Living/Learning Center or within 25 feet of any entrance or air intake. No open flames are permitted, including burning of incense, candles, or potpourri.

REPORTING A FIRE

Students reporting a fire should contact the Department of Public Safety at 412-396-2677 (campus phone X2677). If the fire event is no longer a danger, the Resident Director or the Resident Assistant should be contacted as soon as possible and the fire event reported to the Department of Public Safety.

FIRE EVACUATION PROCEDURES

The policy on building evacuation from Living/Learning Centers is located in the Residence Life Handbook and is discussed with students when they move into the center. In the case of fire, students are instructed to sound the nearest fire alarm and then evacuate the building. The evacuation procedures are:

- Remain calm
- Turn off equipment and appliances
- Check if your door is hot or has smoke around it. If so, stay in your room and wait for firefighters to evacuate you
- Close, but do not lock, doors and windows
- Proceed to the nearest exit. Use the stairs only, DO NOT use the elevators
- Report to your gathering point and check in with your Floor Marshal/Supervisor

FIRE SAFETY EDUCATION AND TRAINING

Residence Life staff and floor marshals are trained on fire safety by Residence Life Management under the supervision of Environmental Health and Safety and Public Safety at the beginning of the Fall semester and as required in the Spring and Summer semesters. Hands-on fire extinguisher training is provided by Environmental Health and Safety. Online fire safety training is also available through Environmental Health and Safety upon request.

FIRE LOG

The Duquesne University Department of Public Safety maintains a fire log that records any fire that occurred in an on-campus student housing facility and includes information such as the nature, date, time and general location of each fire. Any entry to the log is required to be made within two business days of the receipt of the information. The fire log for the most recent 60 day period remains open for public inspection during normal business hours. Any portion of the log older than 60 days will be available within two business days after receipt of a request for public inspection.

EMERGENCY PHONE NUMBERS

DUQUESNE UNIVERSITY DEPARTMENT OF PUBLIC SAFETY
412.396.COPS (2677)
PITTSBURGH BUREAU OF POLICE AND FIRE EMERGENCY
911

FIRE STATISTICS

Duquesne University Office of Public Safety collects fire statistics of any fire that occurred in an on-campus Living/Learning Center. The statistics are also published in the Annual Security Report.

DUQUESNE UNIVERSITY FIRE STATISTICS

LIVING/LEARNING CENTERS	TOTAL FIRES			CAUSE OF THE FIRE			NUMBER OF INJURIES THAT REQUIRE TREATMENT AT A MEDICAL CENTER			NUMBER OF DEATHS RELATED TO THE FIRE			VALUE OF PROPERTY DAMAGED BY FIRE		
	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Assumption Hall	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-
St. Ann Hall	1	0	1	Unintentional	-	Unintentional	0	-	0	0	-	0	\$100	-	\$100
St. Martin Hall	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-
Duquesne Towers	2	1	1	1) Intentional 2) Unintentional	Intentional	Unintentional	0	0	0	0	0	0	0	\$300	0
Vickroy Hall	0	0	0	-	-	-	-	-	-	-	-	-	-	-	-
Brottier Hall	0	0	4	-	-	1) Unintentional 2) Unintentional 3) Unintentional 4) Unintentional	-	-	0	-	-	0	-	-	0



Emergency Response and Evacuation Procedures

UNIVERSITY STATEMENT:

In the event of an emergency, Duquesne University will, without delay, and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless the notification will, in the professional judgment of the responsible authorities, compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

EMERGENCY COMMUNICATION METHODS:

Duquesne University has multiple ways of communicating the existence of an emergency to the Duquesne community. The methods described below may be used independently or collectively depending on the nature of the emergency event. Public Affairs and/or Public Safety have responsibility for implementation of the emergency communication methods outlined below.

- **DUALert** is the University's mass notification system. It allows University officials to deliver messages to Duquesne faculty staff and students in the event of a serious or life threatening situation on campus. When activated, those who voluntarily registered for the DUALert service will receive a message to each of three designated devices they have identified. These contacts can be text or voice messages to cell phones or voice messages to home phones. Note that all messages will not arrive at the same time. Text messages are predicted to be the fastest and most efficient method as they may still function in an emergency when landlines and cell phones do not.
- Duquesne also maintains an Outside Warning System, which is a public address system consisting of speakers strategically mounted on university buildings.

In addition to DUALert and the Outside Warning System, Duquesne has the ability to deliver emergency messages using one or more of the following methods:

1. Mass e-mail, Blackboard, DU Daily
2. Local/Regional radio, television
3. Public Address System built into siren control of each police vehicle
4. "Bullhorn": handheld Public Address devices carried in police vehicles
5. Ability to send broadcast voicemail over DUQ landlines
6. Ability to issue emergency message on Duquesne 396-1700 call-in phone line
7. Ability to divert calls from main phone lines to a dedicated emergency line
8. 10 line phone banks located in the Public Safety conference room and Administration Building, 4th floor conference room, which in an emergency, would be operated by Public Safety and Public Affairs personnel.

PROCEDURES FOR DISSEMINATING EMERGENCY INFORMATION TO THE LARGER COMMUNITY:

The Office of Public Affairs bears primary responsibility for maintaining and safeguarding the University's public image. All media inquiries during a crisis shall be directed to the Office of Public Affairs to ensure consistency and accuracy in communications. The designee of the President, generally the Assistant Vice President for Public Affairs, will serve as spokesperson or designate an appropriate spokesperson and adhere to these policies:

- To be an authoritative, reliable source of accurate information for news agencies and the public
- To issue the University's first statement/news release as soon as possible after being notified of the emergency and provide periodic updates to news agencies
- To coordinate and manage media briefings and interviews
- To coordinate with relevant departments to distribute all information to students, staff and faculty at the same time it is released to the public
- To coordinate with appropriate external public relations counterparts in other agencies
- To designate and coach additional spokespeople as the situation evolves.

When determined necessary by the Emergency Response Team and/or the University administration, parents or guardians will be contacted by the Division of Student Life staff, in consultation with Public Affairs to explain any existing emergency and Duquesne's response.

DECLARATION OF EMERGENCY:

Only the following University personnel have authority to declare an emergency, determine its level of significance and activate the University Emergency Operations Plan:

- University President or designee in consultation with the
- Director/ Assistant Director, Public Safety and/or
- Police Lieutenants

Emergencies have various levels of significance and impact, they include, but are not limited to, terrorist attacks, minor or major fire, domestic water contamination, extended power outage, minor or major chemical spill, severe storms, bomb threats, hate crimes, assaults and contagious disease outbreak. Below is the description of procedures the University will use to confirm an emergency and to initiate notification.

1. The Director of Public Safety shall consult with University administration regarding the incident and the possible need for a declaration of a Campus State of Emergency.
2. The Authority to declare the significance and scope of a Campus Emergency rests with the University President or designee.
3. The declaration of an escalated emergency level automatically triggers the implementation of the Emergency Operations Plan. The Department of Public Safety will contact all Emergency Response Team members and inform them that a significant emergency has been declared by the President or designee.
4. The Emergency Operations Center (EOC) will be established as soon as possible.
5. All Emergency Response Team (ERT) members must report to the identified Emergency Operations Center.
6. If an emergency of significance is declared, it may become necessary to restrict access to specific areas on campus to authorized individuals. Only those authorized individuals who have been assigned emergency response duties will be allowed to enter the area or building affected by the incident.

EMERGENCY RESPONSE TEAM:

Personnel filling the following positions have primary responsibility for Duquesne University Emergency Response.

1. University President
2. Provost, Executive Vice-President Academic Affairs
3. Vice-President Management & Business
4. Executive Vice-President Student Life
5. Vice President and General Counsel
6. Vice-President University Advancement
7. Executive Vice President, Mission & Identity
8. Director, Environment Health & Safety
9. Assistant Vice- President, Public Affairs
10. Director, Public Safety
11. Director, Risk Management

TEST OF PROCEDURES:

The University tests evacuation procedures biannually. Documentation of these tests, including dates, times, description of the exercises are filed in the office of Environmental Health and Safety.

Emergency response procedures are tested once each semester through announced tests of the DU Alert System and Outside Warning Siren System.





IMPORTANT NUMBERS

EMERGENCY

On Campus

Duquesne University Police
412.396.COPS (2677)

Off Campus

911

MEDICAL TREATMENT

Student Health Service,
Duquesne Union Atrium, 2nd Floor
412.396.1650

*Hours: Mon.-Thurs. 7:30 a.m. – 6 p.m.,
Fri. 7:30 a.m. – 5 p.m.*

UPMC Mercy Hospital
Emergency Room Services 412.232.8222

POLICE (Non-Emergency)

Duquesne University Police
non-emergency 412.396.6002
Pittsburgh Police
non-emergency 412.255.2935

EMOTIONAL SUPPORT

University Counseling Center
412.396.6204

Spiritan Campus Ministry
412.396.6020

Pittsburgh Action Against Rape
(PAAR)

1.866.363.7273

Center for Victims of Violent Crimes
412.392.8582

RESIDENCE LIFE OFFICERS

Office of Residence Life 412.396.5028

RESIDENT DIRECTORS

Assumption 412.396.5047

Brottier 412.396.1442

St. Ann's 412.396.5083

St. Martin's 412.396.5095

Towers 412.396.5089

Vickroy 412.396.4211

STUDENT CONDUCT

Director: 412.396.6642