The approval of placements of students in practicum or internship sites is subject to Counselor Education Program faculty approval. In order to facilitate effective supervision, students should choose field sites within a 30 mile radius of campus. Requests for exemption from the policy should be directed to the Program Director, utilizing this form. The request should be comprehensive in nature. Students should be aware that approval is not guaranteed. If approved, students should be aware that additional costs to the University or program, related to university supervision will be the responsibility of the student.

Student Name: ___________________________________ Major: ______________________

For Semester/Year: ________________________________ _____ Practicum _____ Internship

Field Site: __________________________________________________________________________

On-Site Supervision will be provided by: ______________________________________________

Site Supervisor Credentials/Supervision Experience: _________________________________________

State Days and Times for On-Site Supervision: ____________________________________________

Rationale for Request:

_____________________________________________________

Student Signature ______________________ Date ______________________

_______________________________________________

Program Director Signature ______________________ Date ______________________

_____Approved _____ Conditionally Approved _____ Rejected