The Certificate in Forensic Science and Law
Admissions Application

Individuals interested in enrolling in the Certificate in Forensic Science and Law program are required to complete an admissions application. Individuals may apply to either the undergraduate or post-baccalaureate program in one of two ways:

1) As full-program Certificate candidates
2) As matriculated students in any Duquesne University undergraduate or graduate program

It is the applicant’s responsibility to inform the Institute of his or her admissions preferences by selecting the appropriate categories on the application. Admissions decisions will be made on a rolling basis, and applicants will receive written notice as those decisions are made.

Full-Program Certificate Candidates
Enrollment as a full-program undergraduate Certificate candidate begins in late August and concludes early the following May. Enrollment as a post-baccalaureate candidate, which begins at the same time, concludes early the following August. Tuition will be assessed at the University’s standard rates, which are reviewed and adjusted every year. Further information will be made available upon request.

Application Deadline: May 31
Applicants unable to apply by May 31 should contact our office at 412-396-1330 to inquire about the possibility of an application deadline extension.

Matriculated Duquesne University Students
Individuals who intend to be matriculated undergraduate or graduate students at Duquesne University during the present academic year may enroll in the Certificate program with the permission of their home schools. Tuition will be equivalent to tuition in the student’s home school. Those interested are asked to consult with their academic advisors regarding academic credit applicable from this program towards their degrees.

Questions should be directed to the Wecht Institute at 412-396-1330 or wechtinstitute@duq.edu.

Please complete the following application and return it to:

The Cyril H. Wecht Institute of Forensic Science and Law
Duquesne University
600 Forbes Avenue
Pittsburgh, PA 15282
The Certificate in Forensic Science and Law
ADMISSIONS APPLICATION

Name: _____________________________________________________________________________________
Mr./Ms./Mrs.  First Name  Middle Initial  Last Name

Address: ________________________________________________________________________________

________________________________________________________________________________________

Social Security Number: ______________________________________

Date of Birth:   ________________________  Country of Citizenship ________________________________

If you are a citizen of a nation other than the U.S.A., please give present immigration status: _____________________

________________________________________________________________________________________

Telephone: _______________________________E-mail: ____________________________________________

Do you wish to be contacted by e-mail? ________

EDUCATIONAL HISTORY (diploma/degree/certificate earned; institution; graduation year):
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EMPLOYMENT HISTORY (position; employer; months/years employed):
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PROFESSIONAL AFFILIATIONS (organizations, associations, etc.):
___________________________________________________________________________________________
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ADMISSIONS CATEGORIES:
Please select one of the following:

______Full-program Certificate Candidate

______Duquesne University Student

Please select one of the following:

______12-Credit Undergraduate Certificate Program

______18-Credit Post-Baccalaureate Certificate Program

(continued on back)
NOTE: Enrolled students will be billed at a later date. The University accepts the following methods of payment: personal checks, MasterCard, Visa, and Discover Card. Accepted students will be required to make a tuition deposit to hold their seat in the program.

CONTINUING PROFESSIONAL EDUCATION CREDIT:
If you are a member of one or more professions with continuing professional education requirements (e.g. Law, Nursing, Medicine, Accounting, etc.) please identify your accrediting body(ies) and their address(es) in this space:

___________________________________________________________________________________________________
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PERSONAL STATEMENT:
You are required to submit a personal statement indicating why you would like to enroll at the Institute and how you anticipate the Certificate program helping you with your academic and/or professional growth and advancement. You may attach a separate page if additional space is necessary.

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I certify that all statements made in this application to The Cyril H. Wecht Institute of Forensic Science and Law’s Certificate program are true and complete.

Signature: ___________________________ Date: ___________________

Notice of Right to Privacy
Under the Family Educational Rights and Privacy Act, access to student records by non-University personnel is restricted unless granted by the student, or dependency of the student is established by a parent or guardian.

College and University Security Information Act
In accordance with the College and University Security Information Act (Pennsylvania Act 73) of 1988, information regarding Duquesne University’s policies and procedures on campus security is available from the Admissions Office.

Notice of Nondiscrimination and Nonharassment Policy
Duquesne University, motivated by its Catholic identity, values equality of opportunity, human dignity, racial, cultural and ethnic diversity, both as an educational institution and as an employer. Accordingly, the University prohibits and does not engage in discrimination or harassment on the basis of race, color, creed, religion, national origin, sex, sexual orientation (exclusive of conduct), age (except as provided by law), disability or status as a veteran or disabled veteran. Further, Duquesne University will continue to take affirmative steps to support and advance these values consistent with the University’s mission. This policy applies to all programs and activities of the University, including, but not limited to, admission and employment practices, education policies, scholarship and loan programs, and athletic or other University-sponsored programs. This is a commitment by the University in accordance with its religious values and applicable federal (Title VI, Title IX and Section 504), state and local laws and regulations. Nothing herein, however, shall be interpreted as a waiver by Duquesne University of its own Constitutional and legal rights based upon its religious affiliation. The person responsible for coordinating its efforts under this policy and its obligations under Title IX and Section 504 and their implementing regulations is Dr. Judith Griggs, Affirmative Action Officer, Ground Floor, Administration Building, University Extension 6661.

Rev. 2/11