Travel from Pittsburgh International to Campus

If traveling to Pittsburgh by air, you will fly into the Pittsburgh International Airport. There are several ways to travel to campus from the airport:

1. Taxis (approximately $30-$40).
2. 28X flyer. This is a city bus that goes from the airport to the city and stops at several campuses.
3. Airport Pick-up: If you would like to be picked up at the airport, please be sure to complete the “Airport Pick-up Request” form on our website at: www.duq.edu/international-admissions/confirming-attendance.cfm. There you will be able to request a pick-up, and one of our staff will be in touch to confirm arrangements, if possible.

Please pay special attention to the enclosed list of dates and events that are a part of International Student Orientation Weekend. The events below are especially important as part of the arrival process.

International Student Orientation
Please be sure to arrive in time to attend the mandatory International Student Orientation. This orientation is essential for learning the necessary requirements expected of international students while attending an institution in the U.S. We have also planned a weekend full of activities that will allow you to meet fellow students and staff to help you ease into your new home.

English as a Second Language (ESL) Testing
All students are asked to meet the necessary English proficiency requirements upon arrival. ESL will evaluate your individual situation to assess whether you must be tested on campus, or if your background and prior tests results meet the requirements.

We look forward to meeting you soon!

Contact Information:
Visa & Immigration Questions?
Michele Janosko
janosko@duq.edu

Admission Questions?
Helen Auckland
aucklandh@duq.edu

Want to be connected to a Cultural Ambassador?
Helen Auckland
aucklandh@duq.edu

Important Dates for Your Arrival

6

7

Study at Duquesne University

Your Next Steps

Information to help make your transition from home to Duquesne University as smooth as possible.

Immigration • Health Insurance • Visas
Health Service • Housing
How to Get to Campus

Your Next Steps

Information to help make your transition from home to Duquesne University as smooth as possible.
Your Next Steps

Cultural Ambassadors Are Here to Help!
We understand what international students face when deciding on a university to attend in the U.S. To ensure you make the best decision and that all of your questions about Duquesne are answered, we have a dedicated group of Cultural Ambassadors to assist you. The CA group is a group of active DU students, staff and alumni volunteers who:
- Help interested international students to understand DU better;
- Help international students to adapt to life in the US and at DU.
Please contact Helen Auckland to be connected to a Cultural Ambassador student.

1. Applying for a Student Visa
You are now beginning the process of applying for a visa with the I-20 or DS-2019 we have issued to you. Please follow the steps below to help you prepare for your arrival at Duquesne.

Pay the SEVIS fee. What is the SEVIS Fee?
This is a fee that all foreign nationals must pay in order to apply for a visa to pursue a full course of study at a university in the US. The fee is paid one time for each continuous period of F-1 or J-1 Visa status. Students and Scholars can pay the fee once they have received their I-20 or DS-2019 from the school that they are planning to attend.

Ways to Pay the SEVIS Fee:
A. By Internet, log onto www.FMJfee.com
B. Western Union Quick Pay Service
C. Paying by mail using form I-901 “Fee Remittance for Certain F,J, and M Non-immigrants”. The form can be downloaded from www.FMJfee.com

Once you have a receipt that you have paid the SEVIS fee, you can then proceed with your Embassy visit for a visa. For complete information regarding the SEVIS fee, please log onto: http://www.ice.gov/sevis/factsheet/091014_ds_fs.html

Complete the U.S. Visa Application process.
Most travelers to the United States must obtain a visa. The process includes application forms and interviews as well as collecting and checking names. The name-checking and registration processes are necessary and important elements that protect citizens and visitors alike. Please allow for extra time in your planning; the process may take several weeks or, in a few instances, much longer.

Step I
Visit http://travel.state.gov/visa. This site contains information about obtaining visas. If you do not have access to the Internet, you can contact the nearest U.S. embassy or consulate.

Step II
Make an appointment to visit the embassy or consulate. The visa process varies among embassies and consulates depending on local needs. In most areas, you will need to make an appointment. You can do this by telephone, by mail, by Internet or in person. Schedule your appointment as soon as you have received the necessary documentation from Duquesne and know when you will need to travel to the United States.

2. Health Insurance and Health Services
Securing Mandatory Health Insurance
All full-time students at Duquesne University are required to carry major medical health insurance. International students can purchase a policy through the university when they arrive on campus. If students prefer to purchase their own coverage, they must have insurance that follows the following guidelines:

- The insurance must be written in English with the premium paid in U.S. dollars;
- All claims must be processed inside the United States;
- The insurance must cover pre-existing conditions;
- The period of coverage must be the length of a semester or academic year, not monthly.

Students who bring their own coverage can WAIVE OUT OF the university’s coverage. This can be completed once a new student has registered for their classes.

Please refer to the materials in this packet about health insurance and university requirements and the following website: www.duq.edu/vish/management/StudentHealthInsurance.cfm for more detailed information.

Immunizations and Health Services
Duquesne offers a Health Service Center where students can receive medical attention should illness occur. In addition, Health Services ensures the health and safety of all students on campus by making sure that students have the mandatory immunizations and present a complete health history. Enclosed you will find forms that must be completed upon arrival at Duquesne for Health Services.

Access to these forms is available through our website at www.duq.edu by following these steps:
1) Student Life; 2) Student Services; 3) Health Service; 4) Immunization (form and complete), 5) Health History (print and complete)

Health Service forms must be completed and either faxed to Health Services at: +1 (412) 396-5655, or you can bring it to International Student Orientation. You will meet with a health professional upon arrival to review your forms and ensure you have the proper immunizations and Health History forms.

3. Financial Considerations
Please be sure to bring sufficient U.S. Dollars (in cash) and a credit card (if available) with you for your first days on campus, since you may not have immediate access to a U.S. bank account and may need funds during that time for miscellaneous expenses and food prior to the official opening of campus.

WIRE TRANSFERS:
Funds can be transferred to Duquesne University through the following address:

PNC Bank
5th and Wood Streets
Pittsburgh, PA 15222
Account #: 003064881
ABA#: 043000096
Swift Code: PNC US 33

Please include your name and address on the transfer.

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Please include your name and address on the transfer.

4. Housing
Undergraduate Students: If you are a first or second year undergraduate student, you are required to live on campus. To reserve your room:
1. Complete the housing forms and fax them back to the Office of Residence Life: +1 (412)-396-6656. Rooms are allocated on a “first-come first-served” basis.
2. Complete and submit the Online Arrival Date and Housing form at: http://www.duq.edu/international-admissions/ and click on "Confirm Attendance"

Graduate Students: In addition to the Commuter Affairs information provided in this packet, we recommend that you research the different student-friendly areas online and arrive early to secure your apartment. Review our website http://www.duq.edu/international-admissions/ and click on "Life in Pittsburgh" for information.

Temporary Housing
Temporary housing is available to all students arriving early for orientation for a limited time for the fall term only. Students usually arrive up to a week prior to our scheduled Orientation. This gives some extra time to search for apartments. Undergraduate students who are planning to live on campus should be able to enter the Residence Halls when they arrive prior to orientation. Graduate students can be accommodated until the day before Undergraduate Move-In day. In addition to temporary housing, there are several hotel options in Pittsburgh. Listed below are a few of the closest options:

Pittsburgh Marriott City Center
144 Washington Place
(3 minute drive to campus)
412.471.1234
112 Washington Place
412.488.1130

Holiday Inn Express
South Side
(5 minute drive to campus)
412.281.5800
One Bigelow Square

Doubletree Hotel
Pittsburgh City Center
3 blocks from campus
121 Washington Place
412.281.5800

5. Confirming your Attendance
When you decide that you will be attending Duquesne, please submit your attendance confirmation form at www.duq.edu/international-admissions/ and click on “Confirm Attendance”.

Undergraduate Applicants: We strongly encourage you to submit an Enrollment Deposit of USD$500 ($200 class deposit and $300 room reservation fee) by using the enclosed pink deposit card or by paying online at the above website. Your deposit will reserve your place in the incoming class as well as a room in our Residence Halls on campus.

Graduate Students
Please consult with your particular academic department to see if an enrollment deposit is required.