

#### **4.16 Course Credit Transfer Policy for Courses Offered at Other Law Schools**

With the approval of the Academic Status Committee, credits earned at another law school will be accepted by the School of Law if the criteria below are satisfied. Grades earned in courses accepted for transfer credit will not be included in the computation of a student's grade point average. If the course is at the University of Pittsburgh Law School, please take special note of paragraph 5.b.

All of the following criteria must be met before the School of Law will accept transfer credits:

1. The credits must be earned at either:
  - a. an ABA-accredited law school and undertaken as a J.D. student, or
  - b. at a law school outside the United States if such credits would have been counted towards the J.D. if earned at the School of Law. A law school outside the United States includes a foreign university that grants a first professional degree in law, such as an LL.B., abogado, maitrise, or equivalent foreign degree in law.
2. The grade earned in any course for which transfer credits are sought must be, at a minimum, the equivalent of the School of Law's grade of "C" (*or the equivalent of a "P" (C- or above) during the spring semester 2020*).
3. Upper-level course credits must be for courses that are not included in the School of Law's curriculum.
4. Limitation on number of credit hours that may be accepted.
  - a. In the case of students transferring to the School of Law from another law school (see Section 2.11.2), no more than twenty-nine (29) transfer credits will be accepted toward satisfaction of the Juris Doctor degree; provided, however, that no student may enroll in more than seven (7) summer session elective credits either at the School of Law or at other ABA-accredited law schools.
  - b. Transfer credits earned subsequent to matriculation at the School of Law are treated as non-classroom credits and subject to the limitation set forth in Section 4.06; provided, however, no student may enroll in more than seven (7) summer session elective credits either at the School of Law or at other ABA-accredited law schools.
5. Transcripts
  - a. Except as provided in this Section, grades earned in courses accepted for transfer credit from other accredited law schools will not appear on a student's transcript, but transfer credits will be shown.
  - b. Pittsburgh Council of Higher Education (PCHE) Program. Duquesne University has an articulation agreement with the University of Pittsburgh that facilitates registration and the transfer of credits between the two institutions. The agreement has been approved by the Pittsburgh Council of Higher Education. Grades earned in courses taken at the University of Pittsburgh Law School that are accepted for transfer by the School of Law, under the criteria set forth above, will appear on a student's transcript, and the grade will be included in the computation of a student's grade point average. Students are responsible for informing the University of Pittsburgh Law School Registrar to send their grades to the Duquesne University School of Law Registrar. The grades should be sent as expeditiously as possible in order to be posted in a timely fashion.
6. As part of the approval process for allowing a Law School student to enroll in a course taught at another law school, a copy of the course syllabus and written certification from the course instructor that it complies with Standard 310(b) shall be submitted to the Registrar by the end of add/drop. See Section 2.14.8.