

Dear First Year Law Student:

Congratulations on your admission to Duquesne University School of Law! As Associate Dean for Students, I am here to help ensure your experience at Duquesne is a positive one. The Dean of Students Office assists students with a range of issues and coordinates a variety of extracurricular activities including student journals and student organizations. The office also supports students seeking accommodations for disabilities.

If you are seeking an accommodation for a disability, you should immediately begin the application process for obtaining accommodations. Because the review and development of accommodations may take several weeks, students are strongly encouraged to initiate the process well before classes begin.

The Office of Disability Services (<http://www.duq.edu/life-at-duquesne/student-services/disability-services>) is responsible for verifying the eligibility of students requesting accommodation on the basis of disability. A student who plans to request accommodations must first disclose his or her disability to the Office of Disability Services by submitting a report that documents his or her needs. Please go to <http://www.duq.edu/life-at-duquesne/student-services/disability-services/documentation-guidelines> to see what documentation is required depending on the nature of the disability. All documentation is confidential and should be submitted to: Disability Services, Duquesne University, 309 Duquesne Union, Pittsburgh, PA 15282. Once a student's eligibility is established, the Office of Special Services will formulate reasonable accommodations to ensure equality of access and opportunity.

Once again, best wishes as you embark upon your legal training. I hope that you will view the Dean of Students Office as a useful resource and a welcoming place to come with any questions you may have. Please feel free to e-mail me at kwisnek@duq.edu or call me at (412) 396-1474. I look forward to meeting you on Wednesday, August 19, 2020.

Sincerely,

Ella A. Kwisnek

Ella A. Kwisnek
Assistant Dean of Students
Vice Dean of Evening Division