

DUQUESNE UNIVERSITY SCHOOL OF LAW

CAREER SERVICES OFFICE

900 Locust Street, 209 Hanley Hall, Pittsburgh, PA 15282

Phone: (412) 396-6559 Fax: (412) 396-6598 E-mail: lawcareers@duq.edu

JOB POSTING FORM

Non-discrimination Policy and Employer Guidelines:

Duquesne University School of Law is committed to a policy against discrimination in employment based on race, color, national origin, gender, age, disability, sexual orientation, gender identity, religion, marital status, genetic history, or Veteran status. All of these classes and any other forms of discrimination are totally antithetical to the policy of the University. The services of this office are available only to employers whose standards and practices conform to this policy. Duquesne University TAP No.30

[Additional Employer Guidelines](#)

Employer Name: _____

Address: _____

_____ **Website:** _____

Phone: _____ **Fax:** _____ **Email:** _____

Contact Person: _____

Is this a "blind ad," i.e. employer name is not to be disclosed? Yes No

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Level of Experience (for students, please check all that apply) (Duquesne Law has Day (D), Evening (E), and Part-time Day (P) Divisions.):

Law Student: 1L (1D/1E/1P) 2L (2D/2E/3E/2P/3P) 3L (3D/4E/4P)

Law Graduate: _____ **Years of Experience** **Bar Required**

Position Title: _____

Job Description: _____

Hourly Rate/Salary: _____ **Hours (full- or part-time):** _____

Submit Resume Cover Letter Transcript Writing Sample References
 Other _____

How to Apply: Mail Fax Phone Email CSO to collect and send to employer