

Petition to Cross-Register for a Course at the University of Pittsburgh
Pittsburgh Council of Higher Education (PCHE) Program

Name of student:

Year and Division:

Name of Course

Semester in which
course will be taken:

Description of course:

Number of Credits for the course (not to exceed 6)

Prerequisites: The transfer of credits from the University of Pittsburgh School of Law ("Pitt") to Duquesne University School of Law is subject to the following:

1. The course cannot be offered at Duquesne;
2. Before the end of add/drop for the semester in which the course will be taken, an official from Pitt Law School must certify in writing to the Registrar or Associate Dean for Academic Affairs that the units of credit for the course comply with Standard 310(b) (See Section 2.14(h) of the Academic Bulletin/Law School Policies and Procedures ("Policies"));
3. Once approved by the Associate Dean, please read PCHE's instructions and complete their mandatory PCHE form on the Law Registrar's webpage. When completed, you must deliver it to the Law School Registrar's Office for process;
4. The grade earned in the course must, at a minimum, be equivalent to the School of Law's grade of "C;" and
5. Your ability to participate in the course is subject to any rules and procedures established by Pitt Law. In particular, Pitt Law School may deny you permission to register for the course due to limited seat availability.

By submitting this Petition, you represent that you have read and agreed to the following:

1. As a result of your participation in the above-named course, the Law School will accept the number of credits set forth above, but not to exceed 6 credits, from Pitt Law School. The maximum transfer credits the Law School will accept from Pitt Law School is limited to six credits, and the credits transferred as a result of this petition will count towards that total;
2. The credits transferred as a result of this petition will count toward the maximum credit limitation set forth in Section 4.4 of the Policies;
3. Pursuant to Standard 311 of the ABA Standards for Law Schools, the credits transferred as a result of this petition will count as non-classroom credits and will be subject to the limit set forth in Section 4.6 of the Policies; and
4. The grade earned in the course will appear on your transcript and will be included in the computation of your grade point average.

Signature of Student submitting petition

Action by Associate Dean for Academic Affairs: Approve Deny Date