



DUQUESNE UNIVERSITY SCHOOL OF LAW

COMMENCEMENT CEREMONY

Sunday, May 16, 2021

The School of Law Commencement will be held at 11:00 a.m., on Sunday, May 16, 2021, in the UPMC Cooper Fieldhouse. Due to COVID-19 restrictions, graduates will be limited to two guests each. We will send a separate communication for students to indicate their intention to attend graduation and to indicate their desired number of guests, should the restrictions ease by graduation.

Graduation: All graduates should report to the Auxiliary Gym on the first floor of the UPMC Cooper Fieldhouse by 10:15 a.m. for robing and line-up. Graduates should enter via the Magee Street entrance - Gate B (Music School side). **Family members and guests should enter at the Forbes Avenue entrance where they will receive a Commencement Program. Doors will open at 10:00 a.m.**

If special seating accommodations for guests are required, please e-mail Ella Kwisnek, Associate Dean for Students, by Monday, May 10, 2021.

Parking: Parking will be provided in the Locust Street and Forbes Avenue Parking Garages. **For special needs parking**, call the Parking Office at 412-396-5267 by Monday, May 10, 2021.

Commencement Mass: Mass will be held at 9:00 a.m. in the University Chapel, Administration Building. **Graduates wishing to serve as a greeter, reader or a gift bearer during Mass are asked to notify Dean Kwisnek at kwisnek@duq.edu or 412-396-1474 no later than Monday, April 26, 2021.**

Regalia: Graduates are required to wear the authorized Duquesne University School of Law academic regalia provided through the University Bookstore. To ensure proper fitting, **students will enter their information online at <http://colleges.herffjones.com/college/duquesne/> by April 10, 2021.** Regalia can be picked up at the bookstore beginning on May 5, 2021.

The School of Law is covering the cost of regalia; however, **all hoods are the property of the School of Law and must be returned to the Cooper Fieldhouse gym after the ceremony.**

Graduate Pictures: A professional photographer has been retained to take headshots of each graduate who does not already have one. **If you already have one, please email it to kwisnek@duq.edu by Monday, April 12.** If you do not have one, **the photographer will be at the School of Law on Monday, April 12, and Thursday, April 15.** You will receive a separate email to schedule a time to have your photo taken.

Graduation Announcements: The School of Law will give each graduate one packet of five graduation announcements at no charge. Announcements will be available in the Main Office beginning April 19, 2021. Additional announcements will be available on a first-come basis.

Clearance Cards: Graduating students must have a \$0.00 student account balance to receive a Clearance Card, which is needed to pick up your regalia and receive your diploma. Students' tuition accounts should be at a \$0.00 balance no later than Friday, April 30, 2021. Clearance Cards will be available for pick up from the Career Services Office beginning Tuesday, May 4, 2021. No degree will be conferred, nor any transcript released, until all debts are paid in full including library late fees and parking tickets.

Certificates of Appreciation: If you would like to thank a loved one/friend who supported you through law school, Certificates of Appreciation are available. View a sample certificate and complete the form online at <https://duq.edu/academics/schools/law/academics/registrar/graduation/certificate-of-appreciation-form> by Friday, May 7, 2021. The certificate(s) will be signed by the Dean and given to you on graduation day.

IMPORTANT GRADUATION-RELATED DATES

ORDER REGALIA. . . go to <http://colleges.herffjones.com/college/duquesne/> **by April 10, 2021**

GRADUATE PICTURES.....If you have a headshot, send it to kwisnek@duq.edu **Submit by Monday, April 12**

GRADUATION ANNOUNCEMENTS. **pick up beginning Friday, April 19**

CERTIFICATES OF APPRECIATION (for loved ones) **Submit by Friday, May 7**

PICK UP CLEARANCE CARD FROM CAREER SERVICES OFFICE **Between May 4 and May 14**
***tuition, Duquesne parking citations, and library fees must be paid in full to receive a Clearance Card**

COMMENCEMENT **Sunday, May 16**

Commencement Mass Livestream only	9:00 a.m.
Robing and Line-Up Auxiliary Gym, First Floor, UPMC Cooper Fieldhouse	10:15 a.m.
Ceremony UPMC Cooper Fieldhouse	11:00 a.m.