

HyFlex Instructions

Zoom + Webcam

- Log into the classroom computer
- Setup content
 - From Blackboard, flash drive, email
- Turn on the projector
- Open appropriate Zoom session
 - Adjust volume knob on the push-button panel
- Position the webcam
 - Please mind the cord !
- Share digital content through Zoom



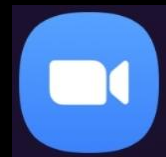
Questions or
Problems?

Office of
Classroom
Technologies

396- 4614

If you have difficulty with
Zoom from within
Blackboard,

open the **Zoom App** by
clicking the
Zoom icon on the
desktop



Wireless device connectivity instructions on back



Quick Tips

Wireless Device Connection

HOST Zoom on the classroom computer

JOIN from the wireless device

Enable **CO-HOST permissions** to the wireless device

iPad Note

Enable **Do Not Disturb** function to prevent unexpected notifications

Connecting a Wireless Device

- Log into the classroom computer
- Open appropriate Zoom session
- **Join** the session from the wireless device
 - *Easy way:* go to **Zoom.us**
 - Click **Join a Meeting**
 - Enter the Zoom **meeting ID**
 - Mute device speaker and microphone
- From the classroom computer Zoom session, make the wireless device a **Co-host**
 - Click **Participants**
 - Click **More** next to the wireless device name
 - Select **Make Co-Host**
- Share device content through Zoom

Connecting an iPad

Follow the steps above for joining Zoom, then proceed as follows:

- From iPad Zoom app, select **Share Content**
- Select Share **Screen**
 - Select **Start Broadcast**
- Select desired app from home screen to share