



2021-22 Employee PARKING PERMIT APPLICATION

Please Print SELECT ONE PERMIT TYPE ONLY

COMPLETE ALL INFORMATION. INCOMPLETE APPLICATIONS WILL NOT BE PROCESSED.

AREA: [] Locust [] Forbes [] Surface [] Other

TERM: [] Annual [] Academic

Type: [] 7 Day [] 3 Day: [] Mon. [] Tues. [] Wed. [] Thurs. [] Fri. [] Sat. Check Your Three Days

Department/School: _____

Email: _____

Name: _____ Last First Middle Initial Last 4 digits of SS #

Home address: _____ Street City State Zip Code Home/Cell Phone

STATUS: [] Faculty [] Staff [] Administration [] Full Time [] Part Time University Phone: _____

VEHICLE INFORMATION: If this information is NOT completed, we will be unable to process your permit request.

Plate No. _____ State _____ Year _____ Make _____ Model _____ Color _____

Plate No. _____ State _____ Year _____ Make _____ Model _____ Color _____

Plate No. _____ State _____ Year _____ Make _____ Model _____ Color _____

PLEASE READ CAREFULLY

The Duquesne University parking permit is a license, not a bailment.

The purchase of a parking permit is authorization to park within a specified area or areas on University controlled property. No liability is created by the granting of parking or vehicle operating privileges on property owned, leased or otherwise controlled by the University. The University assumes no responsibility for the care or protection of vehicles or their contents while operated or parked on University property. Officers of the Department of Public Safety do patrol all University parking facilities.

All parking permits and proximity cards remain the property of Duquesne University and must be surrendered upon demand. Parking permits are intended for the exclusive use of the purchaser and are not transferable. The unauthorized transfer of a parking permit will result in the loss of parking privileges and could result in the issuance of traffic citations and/or towing. The purchaser is responsible for any and all university citations issued to the vehicles listed and/or issued to any vehicle in which their permit is displayed.

In any case, lack of space is NOT considered a valid excuse for violation of any parking regulation.

My signature indicates that I have read and agree with the conditions of this application.

Signature _____ Date _____

METHOD OF PAYMENT: [] Cash [] Check [] Discover [] MasterCard [] Payroll Deduction [] Visa Amount _____

PAYROLL DEDUCTION AUTHORIZATION (SIGNATURE REQUIRED**)

I authorize the total deduction to be taken from my pay in 20 installments for an academic permit, or 26 installments for an annual permit.

**Signature _____ Date _____

FOR OFFICIAL USE ONLY BELOW

Hangtag No. _____ Proximity Card No. _____ Expiration Date _____