Duquesne University

Mission Statement

Duquesne University of the Holy Spirit is a Catholic University, founded by members of the Congregation of the Holy Spirit, the Spiritans, and sustained through a partnership of laity and religious. Duquesne serves God by serving students – through commitment to excellence in liberal and professional education, through profound concern for moral and spiritual values, through the maintenance of an ecumenical atmosphere open to diversity, and through service to the Church, the community, the nation, and the world.
Expectations of a Duquesne University Student

1. Read, understand and live out the values contained in the Mission Statement.
2. Build on the values you have received from those who love you and strive to meet their expectations.
3. Be diligent and sincere in your education, open to learning and change and strive for academic excellence.
4. Be honest and have integrity in all that you do.
5. Recognize the importance of service to others and our community.
6. Grow spiritually, preparing for life, not just for a career.
7. Appreciate diversity, be welcoming to others.
8. Respect your body and avoid addictions.
9. Develop a sense of self around your ethical and spiritual values.
10. Develop friendships and know the value of teamwork.
11. Be proud of Duquesne, show school spirit and support University activities.
12. Be at peace, love God, your neighbor and yourself.
Dear Duquesne Student,

WHETHER YOU ARE AN UNDERGRADUATE OR GRADUATE STUDENT, residing off-campus is a much different experience than residing on-campus. Living off-campus provides more freedom and independence, but also greater responsibility. All students who do not reside in University housing are considered to be commuter students.

Whether you live on or off-campus, you represent Duquesne University. The manner in which you interact with your neighbors is a reflection of your role as a Duquesne student. We encourage you to take pride in being a good neighbor. Please get to know your neighbors, provide them with your phone number and acknowledge them when you see them. We encourage you to become active members of your community and always treat your neighbors with respect. Remember that as a Duquesne student, you are expected to uphold the Mission Statement, Expectations of a Duquesne Student as well as abide by the Student Code of Conduct found in the Duquesne University Student Handbook.

You are sharing a community with young professionals, families with children and older adults. It is important to recognize that their lifestyles and schedules are very different from yours. Please keep your property clean, monitor the behavior of your guests and be a good neighbor.

Duquesne’s Office of Commuter Affairs is committed to supporting you in your experience as a commuter student. It is important to know that we also follow up on complaints regarding the behavior of Duquesne students living off campus.

Please be a responsible community member by enjoying and respecting your local community in the same manner you do your permanent home and the Duquesne campus.

Sincerely,

Timothy M. Lewis
Director, Office of Commuter Affairs
Duquesne University
Dear Off-Campus Student,

STUDENTS CHOOSE TO LIVE OFF-CAMPUS throughout the City of Pittsburgh for many reasons such as close proximity to campus, affordable housing and to experience the uniqueness of our local neighborhoods.

Your community is home to a variety of individuals including life-long residents, families with children, young professionals and other students. They are proud of their neighborhood and work hard to keep it clean, safe and prosperous. As a resident in this community, you now have these same obligations.

In addition to greater freedom, living off-campus comes with greater responsibility. Your neighborhood has specific community codes and standards. It is important you become familiar with them and abide by them. No matter where you reside, you are a representative of Duquesne University and are expected to live up to the Duquesne University Mission Statement and Expectations of a Duquesne Student subject to the policies and guidelines outlined under the “Code of Student Rights, Responsibilities and Conduct.”

As a Duquesne University student, I expect you to be a good neighbor and responsible community member. Make every effort to get to know your neighbors. Be considerate and respectful of the people and places that have welcomed you to their neighborhood. Remember the importance of service and make every effort to participate in community service opportunities in your area.

Also, remember that you are still a member of the Duquesne University community. You should continue to take advantage of all the programs, activities and services that Duquesne University has to offer.

I hope you enjoy living in your neighborhood and have a successful and productive year.

Sincerely,

Dr. Douglas K. Frizzell
Vice President for Student Life
Duquesne University

Good Neighbor Tip:
When you move in, introduce yourself to your neighbors and exchange cell phone numbers in case they ever need to contact you. It is also helpful in case you ever need something or have a question for your neighbor!
Important

City of Pittsburgh Ordinances

Social Host and Underage Drinking
You should know that the City of Pittsburgh has a Social Host and Underage Drinking ordinance. A host, which is defined as a person who owns, leases or is in possession and control of the residential property where a gathering takes place, may not, knowingly or with constructive knowledge, conduct or accommodate a gathering including underage drinking. Any host who violates the ordinance shall be subject to a fine of up to $500 or, in default thereof, imprisonment not exceeding 72 hours.

Prohibiting Non-Permitted Occupancy of Rooftops
No person shall occupy or use the roof or roof overhang of a building when such roof is not designed and permitted for such occupancy by the City Building Code, except when performing repairs or maintenance of the roof or in an emergency situation, or where expressly permitted by a lease agreement.

Occupancy Ordinance
Students who live off campus should be advised that according to City of Pittsburgh Code, no more than three unrelated individuals are permitted to reside together in one rental housing unit.

Good Neighbor Tip:
Keep noise at a reasonable level.
The city has quiet hours between 10 p.m. - 7 a.m.
A Message from **DU CARES**

- You can choose your behavior, but you cannot always control the consequences of that behavior. Keep that in mind.

- The drinking age in Pennsylvania is 21. There are no exceptions to that law. Failure to abide by this law can have serious consequences.

- Alcohol is not a legitimate excuse for bad behavior. While some people will dismiss behavior under the guise of “Well, he was drunk. What did you expect?” This is not an adequate response. We expect that someone who drinks will stop drinking before they stop thinking. You are responsible for your behavior. The more alcohol you consume, the less control you have over your behavior. Stay in control.

- Excessive alcohol consumption rarely leads to something good, but often when people get in trouble because of alcohol it is because of the excess. One candy bar may be good, seven may make you sick. For those with a peanut allergy, even one can cause severe problems. Alcohol is not so different.

- You are responsible for the behavior of your guests while they are at your residence. If you serve alcohol, you are responsible for them to some degree even after they leave. There is a reason why bars have “We Don’t Serve Visibly Intoxicated Persons” policies. They share the responsibility for their guests’ behavior.

- While you want to have fun and see your friends, do so without violating the rights of others (especially your neighbors). If there are cups outside, clean them up. Stress to your guests that it is not OK to urinate on the neighbors’ lawn or garage. These are your neighbors! Treat them with respect and dignity – and encourage and expect your guests to do the same.

If I can be of any help, or if you have any questions, please feel free to contact me (Dan Gittins) at **412.396.5834**, **gittinsd@duq.edu** or in my office in Assumption Hall.

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**A Message from the Office of Student Conduct**

**KNOW THE CODE!**

Be aware of University policies and consequences for violating them. [www.duq.edu/student-conduct](http://www.duq.edu/student-conduct)

**BE A GOOD NEIGHBOR**

On Campus
In the Classroom
In the Local Community
Wherever you are, you are an ambassador for Duquesne.

**MAKE GOOD CHOICES!**

The Student Handbook applies to behavior that occurs both on and off campus.
Duquesne University

Amnesty for Student Drug or Alcohol Violations

A student(s) and/or organization(s) may be reluctant to seek medical help for themselves or others because of potential disciplinary consequences. The Amnesty Policy seeks to remove barriers that prevent students from seeking necessary medical attention and to ensure that the health, safety, and wellbeing of members of the Duquesne community is a primary concern.

Students and/or organizations are expected to contact the Department of Public Safety at 412-396-2677 when they believe that medical assistance is needed for an individual. The Department of Public Safety will assist the individuals by directing fire and ambulance emergency crews to the scene or by taking other protective measures. When off-campus, students and/or organizations are expected to call 9-1-1.

Students and/or organizations that seek assistance from these sources, the individual assisted, and others involved will not be subject to University disciplinary action with respect to violations of the Code of Conduct concerning drugs or alcohol. Individuals who call for medical assistance are expected to remain with the intoxicated student until help arrives. Further, all parties involved are subject to timely completion of recommended alcohol/drug education activities, assessment, and/or treatment depending on the level of concern for student health and safety. Serious or repeated incidents will prompt a higher degree of concern. Failure to complete recommended follow-up will normally result in disciplinary action. Likewise, organizations involved in an incident must agree to take recommended steps to address concerns.

Student organizations that fail to seek immediate medical assistance for members or guests in need of attention will likely be charged with violations of the Code of Conduct and face dissolution or termination as the outcome of such charges. It is imperative that student organizations seek medical assistance for their members or guests in such an emergency situation.

Finally, Duquesne considers the reporting of alleged violations of sexual misconduct to be of great importance to our campus community. To encourage reporting, students reporting alleged violations of TAP 31 may be granted immunity from student conduct charges for possession or consumption of alcohol or drugs. See TAP 31.
Duquesne University has long supported the fraternal movement given the direct relationship between our mission and the purposes and espoused values of the college fraternity. Since its founding in 1878, the heart of Duquesne's Mission is serving God by serving students through the profound concern for moral and spiritual values. In addition, fraternity men and sorority women take an oath to our respective Greek values and principles, which charge us to be better men and women.

This shared or common mission includes preparing ourselves to become productive members of society and good citizens of the world. As Duquesne students and Greek affiliated brothers and sisters, we are expected to uphold our stated values by maintaining a high standard of conduct at all times, regardless of whether we reside on campus, live off campus, or commute from home. Inappropriate behavior on or off campus will be equally addressed. Such behavior is in conflict with the University’s goals and may warrant direct involvement by the Office of Greek Life, Honor Societies and Professional Organizations and the Greek organizations respective judicial or conduct boards.

If you choose to reside off campus, your new neighbors will include families, alumni, senior citizens and students like yourself, all with different daily routines. As a result, cooperation and respect is needed to ensure an enjoyable living experience for everyone. For more information, please contact 412.396.6651 or jamrozikr@duq.edu.

The Pittsburgh Parking Authority enforces Residential Parking Permit (RPP) zones in the neighborhood. To park in an RPP zone, you must have a valid RPP permit or a valid RPP Visitor’s Pass. Otherwise, your car or guest’s cars are subject to being ticketed.

RPP permits and Visitor’s Passes are enforced using vehicles mounted with license plate recognition technology. So make sure you enroll your car in the program before you park!

For more detailed information on permit parking zoned areas, requirements, application options, etc., please visit www.PittsburghRPP.com. You may also contact the RPP office at 412.560.2500 or rppinfo@pittsburghparking.com.

During the winter months, it is important you understand your role in snow removal in your community. We strongly urge you to read your lease to see if you are responsible for snow removal around your house/apartment.
Thinking About **Getting a Pet?**

As you move off campus and into your own place you may be thinking about getting a dog or cat. While pets make great companions and often relieve our stress, they represent a significant commitment and deserve a good home.

You should ask yourself a few questions before taking on the responsibility of pet ownership.

- **WHY DO YOU WANT A PET?** Not every reason is the best reason for you or the animal. If you think they’re fun to play with and have around, just remember they require lots of care and attention.

- **DO YOU HAVE ENOUGH TIME?** Between class schedules, work, social commitments and family responsibilities, students juggle a lot and are often short on the time required to tend for animals. Dogs left alone bark and disrupt the neighborhood. Cats left to wander the streets are not usually welcomed by neighbors.

- **CAN YOU AFFORD A PET?** Pet care costs add up quickly. Think about what you will spend on vet bills, grooming, licensing, food and toys.

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**Create and maintain a great relationship with your neighbors.**

**Be Safe:**
Do NOT go out onto rooftops.

**Remember:**
No matter where you reside, you are a Duquesne student!
Be a **Wonderful and Respectful Neighbor**

The following are suggestions to build a good relationship with your neighbors and foster a healthy community in which to live.

- **Know your neighbors**: It’s always a good idea to introduce yourself to your neighbors, and to create and maintain a positive relationship with them. Exchange cell phone numbers with them and let them know to contact you if they ever have any concerns.

- **Greet your neighbors**: Demonstrate an interest in them. Make an effort to meet them and learn their names.

- **Get involved with your neighborhood**: Be an active member of your community.

- **Lend a hand**: Your neighbors will appreciate any help you offer, so look out for opportunities to lend a hand.

- **Keep noise to a reasonable level**: Whether you like to host social gatherings, listen to loud music, or play video games, you should always be aware of the noise you are creating. The use of outdoor speakers is never a good idea.

- **Maintain your property**: Your neighbors care about the exterior of your home, and litter outside may make things seem “out of control.” Make sure to keep your lawn and sidewalks clean and clear! Take pride in your residence.

- **Take out your trash**: It’s important to know when your trash pick-up days are so that your trash is out at the appropriate time.

- **Be cautious when parking**: Be considerate of your parking habits and avoid taking numerous parking spots, blocking sidewalks and driveways and always consider safety implications.

- **Watch your speed**: Make sure to pay special attention to the children, elderly and pets in your neighborhood.

- **Keep drinking age in mind**: If you are serving alcohol at your residence, ensure your guests are of legal drinking age. It is illegal to provide or serve alcohol to minors, and there are consequences for these acts.

- **Host friends, not parties**: Large parties create noise, trash and parking problems that your neighbors may not appreciate. Keep your gatherings to a minimum and at appropriate times.

- **Take responsibility for your guests**: While at your residence, your guests are your responsibility. Instruct them to respect your neighbors’ property and the community.

- **Report suspicious activity**: One thing your neighbors certainly value is the safety of their community. Therefore, if you see any suspicious activity in the area, it’s always a smart idea to report it!

- **Respect local codes and ordinances**: Be aware of any local codes and ordinances that may be in effect, as these were developed to protect you and your neighbor’s rights.

- **Remember to represent Duquesne University**: Lastly, it’s essential to remember that even when you’re away from campus, you are still a representative of the Duquesne University community. Being a respectful neighbor will ensure a positive experience for you, your neighborhood and the University.

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**Good Neighbor Tips:**

- Let your neighbors know when you will be away for breaks.
- Dispose of trash properly! It matters!
Do Your Part in **Keeping Pittsburgh Clean and Beautiful**

To find information regarding the City of Pittsburgh’s trash removal and recycling as well as your collection day and/or schedule reminders, please visit:  
https://pittsburghpa.gov/dpw/collection-schedule

- **REFUSE** – WEEKLY
- **BULKY WASTE** – WEEKLY (LIMIT TWO ITEMS PER WEEK)
- **RECYCLING** – EVERY OTHER WEEK
- **YARD DEBRIS** – BIANNUAL

- All trash/garbage must be tightly bagged before placing in cans and cans must have tight lids. If possible, cans should not be visible from the street. Landlords are legally obligated to provide cans for renters.

- Place refuse at the curb no earlier than 6 p.m. on the night before collection. Containers must be removed from collection site by 10 p.m. the day of collection.

- Recycling is required by the City of Pittsburgh. Recyclable materials should be placed in either a blue bag or blue bin no bigger than 35 gallons and set out away from your refuse.

- In the event that the tenant is out of compliance with City regulations governing trash storage, disposal, and recycling, then the City shall issue a citation.

**Trash Removal and Recycling**

The Pittsburgh Bureau of Environmental Services has developed a program which will remind you of your trash and recycling days. It’s free and easy to use, just follow these steps:

- Visit [www.pgh.st](http://www.pgh.st)
- Enter your street address along with your zip code.
- The trash, recycle and yard pick-up will then show up for your area.
- Then choose the “Get Reminders” option in the upper left corner. There are several options to choose from. You should receive a confirmation text once you enter in your phone number.
Renters Insurance
Protecting Your Property

Renters insurance is an insurance policy that provides most of the benefits of homeowners’ insurance.

Renters insurance does not include coverage for the dwelling, or structure, with the exception of small alterations that a tenant makes to the structure. This provides liability insurance. The tenant’s personal property is covered against named perils such as fire, theft and vandalism. The owner of the building is responsible for insuring it, but bears no responsibility for the tenant’s belongings. If you are still on your parent or guardian’s insurance, you may be covered by your parent’s homeowners’ insurance. Your car insurance provider may offer renters insurance.

Know Your Rights as a Renter

Having problems with your rental? Having difficulties with your landlord? Not sure what to do? The following provide excellent information and resources:

NEIGHBORHOOD LEGAL SERVICES ASSOCIATION – Housing Issues
www.nlsa.us

KNOW YOUR RIGHTS AS A RENTER IN PENNSYLVANIA

Good Neighbor Tips:
Adhere to parking regulations and do not block driveways.

Remember this neighborhood is no different from the neighborhood where you grew up.

Be the type of neighbor you would want living next door to you, your parents or family!

Try to see your neighbor’s perspective.
Transportation and Dining Information

South Side has many transportation options for students. There are several Pittsburgh Port Authority bus stops, the Duquesne University South Side Shuttle, T-service and taxis.

Port Authority
(Buses and the T)
412.442.2000
www.portauthority.org

Good Neighbor Tips:
Do not use profanity.

Do random acts of kindness such as shoveling snow from your neighbor’s walkway, cutting their grass or asking if they need something when you are going to the store.

Say hello when you see your neighbors outside. A friendly smile or wave can go a long way in creating a pleasant atmosphere.
**Safety Tips**

- You should never walk alone. However, if you must walk alone, have a plan and travel in lighted and well-traveled areas.

- When walking you should walk facing traffic. Be cautious of drivers that stop to talk.

- BE AWARE of your surroundings! Giving the appearance of not paying attention and not alert is what offenders look for in a victim.

- Always tell someone where you’ll be and what time you are going to return.

- Do not wear headphones while walking or jogging.

- Do not read while walking or standing on the street.

- If you feel that you are being followed: Cross the street, change directions, keep looking back.

- TRUST YOUR INSTINCTS: If something “feels wrong”, something probably is wrong.

- If you find yourself in a situation with an assailant, don’t be afraid to loudly call for help.

- Keep doors and windows locked at all times; check to make sure your locks are working properly.

- Do not leave your car keys or valuable items in the open where they would be easily found.

- Do not invite strangers, or just casual acquaintances, into your home where they will have the opportunity to case your residence.

- Lock your bedroom door while sleeping; keep your laptop, car keys and other valuables in your bedroom.

- If you are home alone and believe someone has unlawfully entered your residence, call 911 immediately – tell the dispatcher your address and where you are located within the house. Yell out to the intruder, “I have called the police, you better leave!”

- Do NOT go onto rooftops! Doing so is NEVER a good idea.

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**Fire Safety Information**

Take a moment to watch this campus fire safety video from the U.S. Fire Administration: www.youtube.com/watch?v=yMQQhMztyuw.

*These tips can save your life!*


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**Updating Your Addresses and Emergency Contact Information in DORI**

In order to be in compliance with federal regulations concerning student location, and to assure the efficient and effective delivery of important University communications, all students are responsible for maintaining current and accurate addresses and telephone numbers at all times.

Students will be prompted at the beginning of each semester to log on to DORI and use Self-Service Banner to review and update addresses as well as emergency contact information. Any necessary changes must be made no later than the final date of registration for each semester. Failure to do so will result in student conduct charges.

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**Additional Resources**

Roommates
Living in Pittsburgh
Finding and Leasing Rentals
Tenant Responsibilities
Safety
Moving Out

For more information, visit www.duq.edu/off-campus-housing.

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**Good Neighbor Tips:**
Get to know your neighbor’s lifestyle and schedule.
Show respect for your neighbors at all times!
The University

MISSION AND TITLE IX

Duquesne University is dedicated to providing an educational environment that supports our Catholic, Spiritan mission and values. This includes a profound respect for the dignity of each person, and a commitment to preserve and protect the physical, emotional and spiritual well-being of all members of the campus community. Verbal, nonverbal or physical sexual misconduct of any kind will not be tolerated. It threatens this mission and is prohibited by local, state and federal laws, and by University Policy. Additional information about the University’s response to sexual misconduct and harassment can be found online at www.duq.edu/titleix and in the University’s Student Handbook.

REPORT AN INCIDENT

If you, someone you know is a survivor of sexual misconduct, it is important to have options available to get immediate help and to report an incident. Several confidential reporting options, both University and off-campus, are listed on our “Be Safe” card.

Additionally, Any person may make a non-confidential report of sex discrimination, including sexual harassment (whether or not the person reporting is the person alleged to be the victim of conduct that could constitute sex discrimination or sexual harassment), in person, by mail, by telephone, or by electronic mail, using the contact information listed for the Title IX Coordinator, or by any other means that results in the Title IX Coordinator receiving the person’s verbal or written report. Such a report may be made at any time (including during non-business hours) by using the telephone number or electronic mail address, or by mail to the office address, listed for the Title IX Coordinator below. Contact information for Deputy Title IX Coordinators is also listed below.

Title IX Coordinator, Lee Robbins, 412.396.2560
Office: Union #339
Address: Duquesne University
600 Forbes Avenue, Union Room 339
Pittsburgh, PA, 15282

Deputy Title IX Coordinators
Sherene Brantley (Athletics) 412.396.5243 – Business Hours
Ryan Dawson (Human Resources) 412.396.5881 - Business Hours
Annie Mullarkey Sawa (Student Conduct) 412.396.6642 - Business Hours

A report may also be made to any employee of the University. Employees have reporting obligations that are further detailed in the University’s TAP 31.

NON-DISCRIMINATION AND TITLE IX

Duquesne University does not discriminate on the basis of sex in the education program or activity that it operates. Duquesne University is required by Title IX and its implementing regulations not to discriminate in such a manner. The requirement not to discriminate in the education program or activity extends to admission and employment. Inquiries about the application of Title IX to Duquesne University may be referred to the Title IX Coordinator, to the Assistant Secretary for Civil Rights at the United States Department of Education Office for Civil Rights, or both.

UNIVERSITY RESOURCES
- Counseling Services 412.396.6204
- Health Services 412.396.1650
- Psychology Clinic 412.396.6562
- Spiritan Campus Ministry 412.396.6020
- Residence Life 412.396.5888
- DU CARES 412.396.5834
- Public Safety 412.396.6002
- Title IX Coordinator 412.396.2560

For campus emergencies, call DUPS at 412.396.2677
For off-campus emergencies, call 911

COMMUNITY RESOURCES
These agencies offer 24-hour confidential* helplines, crisis intervention, individual support and group counseling, and/or legal advocacy.

Resolve Crisis Network
24 hour helpline: 1.888.7YOU CAN (1.888.796.8226)

Pittsburgh Action Against Rape (PAAR)
24 hour helpline: 1.888.END.RAPE (1.888.7.YOU CAN)

Center for Victims of Violence and Crime (CVVC)
24 hour helpline: 1.888.644.2882

*These off-campus counselors and advocates may have certain reporting or other obligations under state law.

OTHER RESOURCES
Campus Safety Escort Service: 412.396.6002
Campus Code Blue Phones
SGA Weekend Loop Bus
Yellow Cab Service: 412.321.8100
Moving Out Information

Move Out Checklist

Check your lease for your move-out period notice.
Notify the landlord prior to the deadline, in writing, of your intent to stay or to move out after the lease term.

Be sure to pay your last month’s rent.
You cannot substitute your last month’s rent with the security deposit.

Clean the property thoroughly.
A thorough cleaning job includes removing all tacks, nails and tape from the walls. It also includes replacing any light bulbs that are burned out.

Document the condition of the property.
Once this has been completed—and, ideally, once you move your furniture out, complete a move-out checklist and take pictures/video (just like you did when you moved in) to show in what condition you left the property. You also want to do a walk-through with the landlord, so that you can inspect the property together.

Cancel all utility, cable, internet, etc. accounts.
Ensure that you call all of your utility companies directly to schedule a date to disconnect all your utilities. Remember your bills have to be paid in full before you are permitted to close your accounts.

Return all keys.
You might want to have your landlord sign something indicating you returned all keys.

Provide your landlord with a forwarding address.
If you want your security deposit back, you must provide your landlord with a forwarding address.

Review your lease for procedures regarding the return of your security deposit.

Disposal of Bulk items

Follow the City of Pittsburgh guidelines regarding the disposal of bulk waste:

Acceptable Items
Bulk waste includes common large and over-sized items, such as:
- Sofas, Recliner Chairs, Tables
- Box Springs, Mattresses, Dressers
- Stoves, Washers, Dryers
- Toilets, Hot Water Tanks
- Windows, Cabinets
- Fencing in bundles not exceeding 35 pounds or 5 feet in length
- Visit: http://pittsburghpa.gov/dpw/environmental-services/bulky-waste.html to determine if your bulk items can be picked up with your regular trash or if you need to schedule a special pick-up!

Set-Out
Bulk Waste may be set out curbside with your regularly scheduled refuse pick-up.
- Limit two items per week
- Place at curb no earlier than 6:00 p.m. on the night before collection and no later than 6:00 a.m. on the day of collection

Unacceptable Items
The City of Pittsburgh does not collect the following items curbside:
- Televisions, Computers, Peripherals
- Freon Appliances
- Household Chemicals/Hazardous Wastes
- Demolition and Construction Wastes
- Batteries, Light Bulbs
- Car and Automobile Parts, Tires

Excessive Bulk Waste
Any excess material and other excessively large items above the two-item limit will not be collected unless special pickup arrangements have been made.
- A minimum cost of $100 for each half-hour applies to special bulk pickups.
- Personal checks or money orders only. Make checks payable to City of Pittsburgh Treasurer.
- Call 412.255.2773 to arrange for a special pickup.

As your move out day approaches, please consider disposing of items over the course of a few weeks rather than all at once.

Donate and Help Others
If you choose to donate items, several organizations do offer free pick-up. If you choose to donate items, several organizations do offer free pick-up: The Salvation Army, St. Vincent de Paul and American Veterans.
Important Phone Numbers and Contacts

**On Campus Emergency**
412.396.COPS (2677)

**On Campus Non-Emergency**
412.396.6002
www.duq.edu/campus-safety

**DU Emergency Alert**
www.duq.edu/dualert

*In the event of a crisis, this automated emergency notification system will send an alert to your mobile device, a “land line” of your choosing and your Duquesne email.*

**Off Campus Emergency**
911

**City of Pittsburgh Non-Emergency**
311 or outside of Pittsburgh call 412.255.2621
www.pittsburghpa.gov/innovation-performance/311.html

**Mt. Washington/ South Side Police Station - Zone 3**
830 E Warrington Avenue
Pittsburgh, PA 15210
412.488.8326

**Uptown Police Station - Zone 2**
2000 Center Avenue
Pittsburgh, PA 15219
412.255.2827

**Mt. Washington Fire Station No. 22**
1945 Arlington Avenue
Pittsburgh, PA 15210

**Uptown Fire Station No. 4**
1324 Forbes Avenue
Pittsburgh, PA 15219

**Duquesne University**
**Office of Commuter Affairs**
Tim Lewis, Director of Commuter Affairs
412.396.6660
lewis@duq.edu

**Pittsburgh Action Against Rape (PAAR)**
1.866.363.7273

**Allegheny County**
**Health Department**
412.687.2243
www.achd.net

**Human Services**
412.350.6897
www.alleghenycounty.us/DHS

**DUQUESNE UNIVERSITY WEATHER HOTLINE**
412.396.1700

**Neighborhood Legal Services Association**
412.255.6700
1.866.761.6572
www.nlsa.us

**Poison Information Center**
1.800.222.1222
www.upmc.com/Services/poison-center

**Duquesne University**
**Anti-Discrimination Policy**
**And Compliance**
TITLE IX COORDINATOR
Lee Robbins
412.396.2560
robbinsl1@duq.edu
Connect with Commuter Affairs

Join our groups, search for:

“Duquesne University Commuter Affairs”

“Duquesne University Uptown & Oakland Commuter Affairs”

@du_commuter

Become a member of our group. Log into DORI, click Campus Link on the upper right-hand side of the page. Search for “Commuter Affairs”

Download free from the App Store

Visit Duquesne University’s Commuter Center: 1st Floor, Duquesne Union
412.396.6660 | duq.edu/commuter-affairs