Next Steps for International Students

DUQUESNE UNIVERSITY
We’ll assist in making your college experience at Duquesne a reality.

Congratulations on your acceptance into Duquesne! As you make your college admissions decision, there’s a lot more to consider, such as securing a visa, what to do for housing once you’ve arrived, and how to manage your health insurance. This brochure has information to help guide you through some of these processes, and about what you can expect once you arrive.

We’ll have one of Duquesne’s Cultural Ambassadors (a current Duquesne student) reach out to you and answer any additional questions that you have.
If you have been issued an I-20 or DS-2019 document from Duquesne, follow these steps:

1. Pay Your SEVIS & Visa Fee
   - Visit your Embassy’s or Consulate’s website to determine the student visa fee.
   - You must also pay a SEVIS fee of $200 (F-1 visa) or, $180 (J-1 visa) at www.fmjfee.com with a valid credit card. You should print a receipt once the transaction is completed. (Some countries are unable to use www.fmjfee.com and must apply through the mail for the SEVIS fee receipt.) You will need to bring all receipts to your visa interview as well.

2. Apply for a U.S. Visa
   - Make an appointment with the U.S. Embassy or Consulate in your area for a visa interview. Each embassy has different methods for scheduling interviews, so please consult your closest embassy for details. Almost all embassies now require the online visa application to be submitted before your interview. You can also visit http://travel.state.gov and select “Student Visas” for comprehensive information.

3. Clearing Customs and Immigration
   - Upon arrival to the U.S., your I-20 or DS-2019 will be processed and an I-94 arrival stamp placed in your passport with a notation which shows F-1 or J-1, for duration of status D/S.
   - Once you are settled in Pittsburgh, you must go to https://i94.cbp.dhs.gov and print out your formal I-94 record which shows your date of entry to the U.S. We also explain this process during International Orientation.

The documents required for a U.S. visa are:
- Completed visa application with proof of visa fee receipt
- Receipt for SEVIS fee
- Acceptance letter from the university
- Proof of finances for your studies
- I-20 or DS-2019 document from the university

If you are denied a visa, please ask for the reason in writing.

When you arrive in the U.S., you will have your fingerprints scanned and your photograph taken.
Once you are ready to attend Duquesne, here’s what you need to do next:

1. Confirm Your Attendance
You must inform Duquesne that you plan to attend so that we can save space in the incoming class for you.

Undergraduates: duq.edu/deposit
Graduates: duq.edu/graddeposit
ESL students: duq.edu/eslconfirm

2. Set Up Your Duquesne MultiPass Account
Once you have confirmed your attendance, you can set up your university e-mail and username at duq.edu/multipass. You will need a postal code and the temporary Social Security Number indicated in your acceptance letter.

3. Housing for International Students

Undergraduate Students: If you are a first- or second- year undergraduate student, **you are required to live on campus.** All housing contracts and information are found online and can be accessed after you setup your MultiPass account. Housing contracts must be submitted before your arrival on campus.

Graduate Students: There are some limited housing options on campus for graduate students. Visit duq.edu/international-admissions for off-campus housing resources.

4. Submit Health Records
All students are required to have their mandatory immunizations and a complete health history. These forms must be completed before you start class. You can submit them online through the DORI (MultiPass) portal. All requirements are listed at duq.edu/student-health-requirements
5. Health Insurance

All full-time students are required to carry health insurance. The university offers a health care policy to students that meets the necessary requirements. Please follow these conditions regarding your specific health insurance plan:

• The plan must pay claims in U.S. dollars
• The plan must have a claims processing center in the U.S.
• The policy must pay providers directly—no reimbursement policies are accepted
• A copy of the insurance policy must be presented in English
• The policy must cover the period from August 1, 2016 to July 31, 2017
• The policy must not exclude pre-existing conditions
• The policy must have mental health coverage
• The policy must NOT exclude payment for illness or injury occurring under the influence of drugs and alcohol
6. Arriving at Duquesne

• Make sure to consult your documents and our website for the **International Orientation** dates. It is expected that you will attend this orientation and purchase your plane tickets accordingly.

• There are several ways to **travel from the airport to campus**. Both the airport and the campus are safe and about 20 miles apart. Our International Admissions website lists detailed information for different transportation options. Options include: taxi ($50-$60), 28X Flyer Bus ($4), and Super Shuttle ($25). Uber and Lyft services are also available in Pittsburgh.

• **Temporary Housing**: Students coming for fall orientation may arrive up to five days prior to International Orientation and stay on our campus until after our orientation. In order to apply for either temporary housing (off-campus students) or early move-in dates (resident students), you must fill out the Arrival Notification form. Early arrival for spring and summer terms is not possible.

• Housing is not available on campus for family members, but there are many hotels close to campus. You may see a list of these accommodations at duq.edu/hotels

Go to duq.edu/international-admissions for information about orientation, transportation options and the Arrival Notification form.
ABOUT DUQUESNE

A nationally ranked Catholic university, Duquesne is recognized for its outstanding academic and research programs. The University has earned accolades from U.S. News & World Report, Princeton Review, Bloomberg Businessweek and Washington Monthly Magazine. Situated in the heart of downtown Pittsburgh, Duquesne is home to nearly 10,000 students in 80 undergraduate and 85 graduate programs across nine schools of study.

Get ready to start a new chapter here.

We look forward to seeing you!

If you have any question about next steps in the admissions process or moving to the U.S., contact us at any time:

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