The Fall 2022 course schedule and all requirements for graduation are located in detail at Law Registrar, click on Registrar. You may review course descriptions, concentrations, upper level writing, and experiential learning requirements by clicking on the Course/Curriculum link on the Law School Registrar’s web page. You will also find the law courses in DORI, the student portal. If you have any questions, please feel free to call or visit our office across from Room 204.

When choosing your courses, keep these graduation requirements in mind:
* 87 Credits are required.
* Students must complete an upper level writing paper and have at least six experiential learning (simulation, law clinic, or field placement) credits.
* In order to graduate, students must maintain a 2.0 or higher cumulative grade point average and must have a grade point average of no less than 2.00 in any academic year.

Specific Notes for the Fall 2022 Semester:
- As noted last spring in the registration information for the fall of 2021, we offer a micro-credential titled “Business Essentials for Lawyers Micro-Credential.” This program offers courses that will enhance students’ business perspective. More information is available here.

<table>
<thead>
<tr>
<th>REGISTRATION DATES AND TIMES – Fall 2022</th>
</tr>
</thead>
<tbody>
<tr>
<td>4E, 3E</td>
</tr>
<tr>
<td>4P, 2E</td>
</tr>
<tr>
<td>3D, 3P</td>
</tr>
<tr>
<td>2D, 2P</td>
</tr>
</tbody>
</table>

*Registration and drop/add will end Friday, August 26, 2022 at Midnight for all students.
*Time tickets stated above are based on the division you will be in for the Fall 2022 semester.

Coming soon – Information Sessions: in Person and Via Zoom
- General Registration Sessions
  - March 21st at 12:00 noon, Room 303 (Hyflex, Zoom link to follow)
March 22nd at 5:15 p.m., Room 310 (Hyflex, Zoom link to follow)

These sessions will be recorded.

Registration sessions on the Business Essentials for Lawyers Micro-Credential

<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Evening / Live</td>
<td>3/23 @ 5:00 pm</td>
</tr>
<tr>
<td>HyFlex</td>
<td></td>
</tr>
<tr>
<td>Day /Live + HyFlex</td>
<td>3/24 @ 12:00 pm</td>
</tr>
</tbody>
</table>

If you are unable to attend either session, please contact Professor Oranburg at oranburgs@duq.edu or 412.396.6342.

Student attendance at these sessions is strongly encouraged and recommended. Please plan on attending at least one session and meeting with your faculty advisor (as noted below).

REVIEW ACADEMIC PROGRAM PROGRESS (RAPP)

RAPP is a tool created for students to review their progress throughout their academic program. Please note this is not an official degree evaluation and is intended for registration planning only.

To access in DORI go to: Self-Service Banner > Student Information > Registration > Review Academic Program Progress (RAPP).

BANNER 9 SELF-SERVICE - Registration

- Log in to your DORI account at DORI
- Click on Self Service Banner > click on Student Information
- On the left, under your Duquesne ID picture, click on Registration and Planning

MANDATORY CREDIT LIMITATIONS FOR UPPER-DIVISION STUDENTS

*Be mindful of the credit minimum and credit maximum per semester*

<table>
<thead>
<tr>
<th>Year of Study</th>
<th>Semester Limitation</th>
<th>Semester Minimum Credit Requirement</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd Year Day</td>
<td>17 credits</td>
<td>10 credits</td>
</tr>
<tr>
<td>3rd Year Day</td>
<td>17 credits</td>
<td>10 credits</td>
</tr>
</tbody>
</table>

1 More information on this micro-credential is in Appendix B, below.
<table>
<thead>
<tr>
<th>Year</th>
<th>Credits</th>
<th>Evening Credits</th>
</tr>
</thead>
<tbody>
<tr>
<td>2nd</td>
<td>13</td>
<td>8</td>
</tr>
<tr>
<td>3rd</td>
<td>13</td>
<td>8</td>
</tr>
<tr>
<td>4th</td>
<td>13</td>
<td>8</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Year</th>
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<td>8</td>
</tr>
<tr>
<td>4th</td>
<td>13</td>
<td>8</td>
</tr>
</tbody>
</table>

**Important Notice:**

- You may not register for **less** than eight to ten law credits per semester as a law student at Duquesne University throughout your legal education.

- Candidates who are pursuing **joint degrees or a micro-credential** must maintain eight to ten law credits depending on your law division in order to maintain residence in the School of Law. Bottom line: register for your courses at the School of Law, and then add other courses.

- Law students may NOT accelerate graduation dates.

- All elective courses must have **ten or more** students registered for the course to proceed in the semester.

**Credit Limitations for Distance Education**

- Students shall not be granted more than a total of 29 credit hours toward the JD degree for distance education courses of which no more than 10 credits may be taken in the first third of the student’s program of legal education.

**STUDENT FACULTY ADVISORS**

- Students will receive the name of their faculty advisor via email from Mrs. Heather Shaw, Assistant Registrar before registration begins.

- Students should schedule an appointment with their faculty advisor regarding concentrations, micro-credential, and course selections.

**CLINICS**

Students may register online for any clinics or programs. For any one semester clinic, students may register themselves via Self-Service Banner.

**Note:** Students who are registered for yearlong clinics are automatically registered for the Spring section by the Assistant Registrar.

**EXTERNSHIP PROGRAMS**

Students are **UNABLE** to register for externships online in Banner 9 Self Service. However, you may select an externship seminar to show your interest in completing an externship through the Tribone Clinic.
Please see Professor Orsatti, Externship and Pro Bono Director or Mrs. Beth Licciardello, Administrative Assistant at 412-396-4730 or via email orsattig@duq.edu and licciardellos@duq.edu for more information including inquiries into experiential credits.

Students who are currently on probation are NOT certified under PA 321.

**Required and Recommended Class Sequence**

The following required schedule of course offerings is designed to assure that every student will have an opportunity to register for all bar examination courses without experiencing course or examination conflicts. If you are interested in pursuing a Concentration, please review the information provided below in Appendix A. This information is from Section 4.12 of the Policies & Procedures. Concentrations are not required, but they may aid you in your selection of elective courses.

Additionally, the School of Law and School of Business have collaborated to provide School of Law students with the ability to obtain a Business Essentials for Lawyers Micro-Credential. This credential is a minimum of nine credits and provides our students with a foundational understanding of business. More information about is found in Appendix B.

**Second-year Day**

Required courses are:

- **Advanced Legal Reasoning (fall)** (required for bottom 25% following first year, optional for all other students) – 2 credits
- **Business Associations, (fall)** – 3 credits
- **Constitutional Law I and II – (fall and spring)** (Students must register for the same professor and same section for Constitutional Law I and II) - 5 credits
- **Criminal Procedure: The Police Function (fall or spring)** – 3 credits
- **Evidence, (fall or spring)** – 3 credits
- **Professional Responsibility (fall or spring)** (may be taken in the second or third year) – 3 credits

Bar-Tested Courses Not Required but Recommended:

- **Estates and Trusts** – 3 credits
- **Family Law** – 3 credits
- **Secured Transactions** – 1 or 3 credits

**Third-year Day**

Required courses are:

- **Core/Applied Competencies I and II, (fall and spring)** (required for students in the bottom 1/3 of their first year) – 6 credits
  - The Law School Registrar’s Office automatically registers day students who were in the bottom 1/3 of class in their first year for the 3-credit Core/Applied Competencies.

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2 Conflicts of Law is a subject tested on the Bar Examination, but it is currently not offered as a stand-alone course. Instead, it is covered in other courses; for instance, it is discussed in Core Competencies for Legal Practice and Core/Applied Competencies.
- If you were not required to take the course, but are interested in the course, you may register for the 2-credit Core Competencies course.
- If you are interested in the 3-credit Core Competencies course, you must contact Professor Ashley London (londona@duq.edu) for permission to take one of the 3-credit sections.
- You will be registered for the same sections in Core Competencies I and II for the Fall and Spring semesters unless a change is approved by the Director of Bar Services.
  - Professional Responsibility, (fall or spring) (may be taken in second or third year) – 3 credits
  - Sales (fall or spring) – 2 credits

Bar-Tested Courses Not Required but Recommended:
  - Estates and Trusts – 3 credits
  - Family Law – 3 credits
  - Secured Transactions – 1 or 3 credits

Second-year Evening and Second-year Part-time Day
Required courses are:
  - Advanced Legal Reasoning (fall) (required for bottom 25% following first year, optional for all other students, but enrollment may be capped) - 2 credits
  - Business Associations (fall) (may be taken in second or third year) – 3 credits
  - Constitutional Law I and II (fall and spring) – 5 credits
  - Criminal Law (fall) – 3 credits
  - Criminal Procedure: Police Function (spring) – 3 credits
  - Property I and II, (fall and spring) – 6 credits
    - Students must register for the same professor and section for both Property and Constitutional Law.
Bar-Tested Courses Not Required but Recommended:
  - Estates and Trusts – 3 credits
  - Family Law – 3 credits
  - Secured Transactions – 1 or 3 credits

Third-year Evening and Third-year Part-time Day
Required courses are:
  - Business Associations (fall) – 3 credits
  - Evidence (fall or spring) – 3 credits
  - Professional Responsibility (fall or spring) (may be taken in the third or fourth year) – 3 credits
Bar-Tested Courses Not Required but Recommended:
  - Estates and Trusts – 3 credits
  - Family Law – 3 credits
  - Secured Transactions – 1 or 3 credits

Fourth-year Evening and Fourth-year Part-time Day
Required courses are:
  - Core/Applied Competencies I and II (fall and spring). - 6 credits (Students will be automatically registered for the appropriate section of this course)
- The Law School Registrar’s Office automatically registers all evening law students for the 3-credit Core/Applied Competencies.

- **Professional Responsibility (fall or spring)** (may be taken in the third or fourth year) – 3 credits
- **Sales (fall or spring)** – 2 credits

Bar-Tested Courses Not Required but Recommended:

- **Estates and Trusts** – 3 credits
- **Family Law** – 3 credits
- **Secured Transactions** – 1 or 3 credits

**Reminder: Coming soon – Information Sessions: in Person and Via Zoom**

- General Registration Sessions
  - March 21st at 12:00 noon, Room 303 (Hyflex, Zoom link to follow)
  - March 22nd at 5:15 p.m., Room 310 (Hyflex, Zoom link to follow)
  - These sessions will be recorded.

- Registration sessions on the Business Essentials for Lawyers Micro-Credential³

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<tr>
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<tbody>
<tr>
<td>Evening / Live +</td>
<td>3/23 @ 5:00 pm</td>
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- If you are unable to attend either session, please contact Professor Oranburg at oranburgs@duq.edu or 412.396.6342.

- **Student attendance at these sessions is strongly encouraged and recommended. Please plan on attending at least one session and meeting with your faculty advisor (as noted below).**

03/15/20

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³ More information on this micro-credential is in Appendix B, below.
Appendix A
(excerpt from the Polices & Procedures)

4.12 Concentrations

1. The School of Law’s Concentration Program recognizes students who successfully complete multiple elective courses that are relevant to one or more of the following practice areas: Business Law, General Practice, Government Practice, and Litigation. By providing students with an opportunity to focus on various areas of practice, the Concentration Program plays a role in achieving the School of Law’s learning outcomes, which focus on developing student knowledge, skills, and professional identity. The Concentration Program’s framework also organizes the majority of the School of Law’s course offerings in a way that makes the curriculum accessible to students.

2. Each Concentration has multiple tracks, as follows:

<table>
<thead>
<tr>
<th>Business Law Concentration</th>
<th>General Practice Concentration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Corporate Governance and Transactions</td>
<td>Basic Track</td>
</tr>
<tr>
<td>Energy and Environment</td>
<td>Estate Planning and Tax</td>
</tr>
<tr>
<td>Health Law</td>
<td>Family Law</td>
</tr>
<tr>
<td>Intellectual Property</td>
<td>Real Property</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Government Concentration</th>
<th>Litigation Concentration</th>
</tr>
</thead>
<tbody>
<tr>
<td>Basic Track</td>
<td>Civil Litigation</td>
</tr>
<tr>
<td>Energy and Environment</td>
<td>Criminal Litigation</td>
</tr>
<tr>
<td>Health Law</td>
<td></td>
</tr>
<tr>
<td>Mission and Moral Life</td>
<td></td>
</tr>
<tr>
<td>Public Service and Community Engagement</td>
<td></td>
</tr>
</tbody>
</table>

2. Procedures:
Students are not required to complete a Concentration in order to graduate. Students who are interested in pursuing a Concentration have the option of completing a Concentration Track, or a General Concentration, by following the procedures set forth below.

a. A student who desires to complete one or more Concentration Track(s) must comply with the following requirements for each Track:

1) The student must complete a Concentration Intent Form, which is available on the School of Law Registrar’s website, and return it to the Registrar’s office no later than the end of the semester preceding the semester in which a student graduates. In most cases, this will be the Fall semester of a student’s final year of study.

2) To have a Concentration Track verified, a student must complete the following steps:
   a) Submit a Concentration Intent Form to the Registrar in a timely manner;
   b) Complete no less than four elective courses included in a Concentration Track, including any course(s) that are required for the Track;
   c) Receive a grade of “C” or better in each of the four courses; and
   d) Submit a completed Concentration Verification Form for review and approval to the faculty advisor for the Concentration Track. After approving the Concentration Verification Form, the
faculty advisor will forward it to the Registrar. Upon receipt of a completed Concentration Verification Form, the Registrar will make a notation of the Concentration Track on the student’s transcript.

b. A student who is not able to complete a Concentration Track due to scheduling conflicts, or for other reasons, may complete a General Concentration in any of the four Concentration areas. A student who desires to complete a General Concentration must comply with the following requirements:

1) The student must complete a Concentration Intent Form, which is available on the School of Law Registrar’s website, and return it to the Registrar’s office no later than the end of the semester preceding the semester in which a student graduates. In most cases, this will be the Fall semester of a student’s final year of study.

2) To have a General Concentration verified, a student must complete the following steps:
   a) Submit a Concentration Intent Form to the Registrar in a timely manner;
   b) Complete no less than four elective courses included in one of the School of Law’s four Concentrations (Business, General Practice, Government, or Litigation). At least one of the four courses must be listed as a required course in one of the Concentration’s Tracks;
   c) Receive a grade of “C” or better in each of the four courses (or a “P” during the spring semester 2020); and
   d) Submit a completed Concentration Verification Form to the faculty advisor for the Concentration Track in which the student’s required course is listed. After approving the Concentration Verification Form, the faculty advisor will forward it to the Registrar. Upon receipt of a completed Concentration Verification Form, the Registrar will make a notation of the General Concentration on the student’s transcript, including the area of concentration.

4. A student may use a single course to satisfy more than one Concentration, subject to the following conditions: 1) a student may use a course to fulfill the requirements of no more than two Concentration Tracks; and 2) for any given Concentration Track, no more than two courses may be used to satisfy the requirements for another Concentration Track.

5. A student may count an unlisted course toward a Concentration Track if the student obtains the written approval of the faculty advisor for the Concentration Track. The student should maintain a copy of the approval, and attach it to the Concentration Verification Form before submitting it to the faculty advisor. Up to six (6) credit hours of graduate-level courses taken at other colleges at Duquesne may apply towards the requirements of a Concentration, subject to the advance approval of a Concentration Advisor. See Section 4.15.

More details on the requirements of the various Concentration Tracks can be found [here](#).
Appendix B

Business Essentials for Lawyers Micro-Credential
The School of Law and School of Business have collaborated to provide School of Law students with the ability to obtain, for a nominal cost, a Business Essentials for Lawyers Micro-Credential. This credential is a minimum of nine credits and provides our students with a foundational understanding of business. It is comprised of four courses at the School of Business and one at the School of Law.

<table>
<thead>
<tr>
<th>School of Business</th>
<th>School of Law</th>
</tr>
</thead>
<tbody>
<tr>
<td>• Accounting Fundamentals (1.5)</td>
<td>• Accounting for Lawyers (2)</td>
</tr>
<tr>
<td>• Economics Fundamentals (1.5)</td>
<td>• Financial Toolkit for Lawyers (1.5)</td>
</tr>
<tr>
<td>• Finance Fundamentals (1.5)</td>
<td>• Venture Capital Simulation (3)</td>
</tr>
<tr>
<td>• Behavior in Organizations (3)</td>
<td></td>
</tr>
</tbody>
</table>

The course work could be completed in as few as two semesters. Students need a cumulative 3.0 GPA or better in the micro-credential courses to earn the micro-credential. For the business coursework to count toward the J.D. degree, students must have a 3.0 or better in each business course. Grades earned in graduate business coursework will not be calculated into the law GPA, will be treated as non-classroom hours pursuant to the School of Law Policies and Procedures, and the credit hours earned will be included in calculating the number of maximum credits per semester. Additionally, the credits earned in the online courses will count toward the J.D. students’ cap on distance education credits. Law students who complete the micro-credential and wish to continue into the JD/MBA joint degree will receive six credits toward the Professional MBA.

This program will be open to students enrolled in the School of Law Juris Doctorate program who have completed the first one-third of their J.D. coursework. J.D. students in good standing will be admitted to the micro-credential.