HyFlex Instructions

Zoom + Webcam

- Log into the classroom computer
- Setup content
  - From Blackboard, flash drive, email
- Turn on the projector
- Open appropriate Zoom session
  - Adjust volume knob on the push-button panel
- Position the webcam
  - Please mind the cord!
- Share digital content through Zoom

If you have difficulty with Zoom from within Blackboard, open the Zoom App by clicking the Zoom icon on the desktop.

Questions or Problems?
Office of Classroom Technologies
396-4614
**Connecting a Wireless Device**

- Log into the classroom computer
- Open appropriate Zoom session
- **Join** the session from the wireless device
  - *Easy way:* go to Zoom.us
    - Click **Join a Meeting**
    - Enter the Zoom **meeting ID**
  - Mute device speaker and microphone
- From the classroom computer Zoom session, make the wireless device a **Co-host**
  - Click **Participants**
    - Click **More** next to the wireless device name
    - Select **Make Co-Host**
- Share device content through Zoom

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**Connecting an iPad**

Follow the steps above for joining Zoom, then proceed as follows:

- From iPad Zoom app, select **Share Content**
- Select Share **Screen**
  - Select **Start Broadcast**
- Select desired app from home screen to share

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**Quick Tips**

**Wireless Device Connection**

- **HOST** Zoom on the classroom computer
- **JOIN** from the wireless device
- Enable **CO-HOST** permissions to the wireless device

**iPad Note**

Enable **Do Not Disturb** function to prevent unexpected notifications