HyFlex Instructions

Zoom + Webcam

- Log into the classroom computer
- Setup content
- Turn on the projector
- Open appropriate Zoom session
  - Adjust volume knob on the push-button panel
- Position the webcam
- Share digital content through Zoom

Difficulty accessing Zoom from within Blackboard?

Click Zoom icon on the desktop

Questions or Problems?
Office of Classroom Technologies
396-4614

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Wireless device connectivity instructions on back
Connecting a Wireless Device

- Log into the classroom computer
- Open appropriate Zoom session
- **Join** the session from the wireless device
  - *Easy way:* go to Zoom.us
    - Click **Join a Meeting**
    - Enter the Zoom **meeting ID**
  - Mute device speaker and microphone
- From the classroom computer Zoom session, make the wireless device a **Co-host**
  - Click **Participants**
    - Click **More** next to the wireless device name
    - Select **Make Co-Host**
- Share device content through Zoom

Connecting an iPad

Follow the steps above for joining Zoom, then proceed as follows:

- From iPad Zoom app, select **Share Content**
- Select Share **Screen**
  - Select **Start Broadcast**
- Select desired app from home screen to share

Quick Tips

Wireless Device Connection

**HOST** Zoom on the classroom computer

**JOIN** from the wireless device

Enable CO-HOST permissions to the wireless device

iPod Note

Enable Do Not Disturb function to prevent unexpected notifications

Office of Classroom Technologies  *  211 Canevin Hall  *  412-396-4614  *  oct@duq.edu