Duquesne University of the Holy Spirit is a Catholic University, founded by members of the Congregation of the Holy Spirit, the Spiritans, and sustained through a partnership of laity and religious. Duquesne serves God by serving students – through commitment to excellence in liberal and professional education, through profound concern for moral and spiritual values, through the maintenance of an ecumenical atmosphere open to diversity, and through service to the Church, the community, the nation, and the world.

THE DUQUESNE UNIVERSITY MISSION STATEMENT

EXPECTATIONS OF A DUQUESNE STUDENT

1. Read, understand and live out the values contained in the Mission Statement.
2. Build on the values you have received from those who love you and strive to meet their expectations.
3. Be diligent and sincere in your education, open to learning, change and strive for academic excellence.
4. Be honest and have integrity in all that you do.
5. Recognize the importance of service to others and our community.
6. Grow spiritually, preparing for life, not just for a career.
7. Appreciate diversity, be welcoming to others.
8. Respect your body and avoid addictions.
9. Develop a sense of self around your ethical and spiritual values.
10. Develop friendships and know the value of teamwork.
11. Be proud of Duquesne, show school spirit and support University activities.
12. Be at peace, love God, your neighbor and yourself.
Welcome to Orientation Week at Duquesne University!

Your journey here at Duquesne is one that is uniquely your own. Our orientation program is created with your individuality in mind to help you ELEVATE YOUR POTENTIAL in the Duquesne community and beyond. This week, you will be assigned to two upperclassmen (your Team Leaders) that will be your primary guide for learning all that campus and the surrounding Pittsburgh area has to offer. You will have the opportunity to meet new students like yourself and get the chance to form meaningful connections at the sessions with your Team Leaders and at the many events planned throughout the week! Use this week to begin forming who you want to become through this next chapter in life. This handbook will guide you through orientation week and will kickstart your experience at Duquesne. Enjoy your week and happy orientation!

- Zach and Amandalynne

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First things first – make sure you check your Duquesne email to see when your scheduled move-in time is. You will be assigned a move-in time that will be sent to your duq.edu email in July.

When you arrive on campus, there will be signs, as well as staff members, to help you maneuver your way through the Move-In Day process. Sit back and relax as our Orientation team unloads your car and places your items in your room while you visit all the necessary tents.

**Tip:** Make sure to label all of your bins and items with your last name, room number, and building to prevent lost items throughout the day.

Be sure to head over to the Orientation Tent on the *Assumption Commons between St. Ann Hall and Assumption Hall!* The tent is where you will pick up your orientation bag that contains all of the essentials for the week, including your name badge and your new student folder!

Before you can move into your room, you must check in at the tent outside or in the lobby of your Living Learning Center (LLC) to pick up your room key and fill out resident documents. **Please note that this location differs from the Orientation Tent!**

Remind your parents or guardians to park their cars in the *Forbes Garage* after unloading your vehicle, where there will be free parking throughout orientation week. There will be signs along our route that guide vehicles to the *Forbes Avenue* entrance. The pass you are given when you pull up to your LLC will serve as your parking pass for move-in day! **If you have ordered a parking pass for the academic year, they can be picked up in the Parking Office on the second floor of the Student Union.**

Take all the time that you need to unpack and get your room organized. Once you have settled into your new home, feel free to visit the Hogan Dining Center in Towers LLC with your family. Lunch will be available and will be served throughout the day for all visitors helping you move in!

*If you were not able to make it to the orientation tent, please visit the Office of Orientation in the Student Union, Room 309A, sometime on Wednesday, August 18th between 8:30 AM and 4:30 PM.*
CHAIRPERSONS
21 students that have previously served as team leaders. They are upperclassmen volunteers that have been planning the program for eight months. They will be wearing blue polo shirts throughout orientation week.

TEAM LEADERS
120 returning sophomores, juniors, and seniors who volunteered to return a week early and re-experience orientation week. They will serve as your guide during the week to answer any questions you have as you go through the orientation experience. They’ll also be available to you throughout the fall semester too, just in case any new questions come up. Team leaders will be wearing gray shirts throughout the week.

COMMUTER ASSISTANTS
Commuter student volunteers that work with incoming commuters to discuss living off campus and answer questions regarding commuting to campus. Commuter students will meet them during their pre-orientation on August 15.

RESIDENT ASSISTANTS
Resident Assistants are student volunteers assigned to each floor of our Living Learning Centers. They’ll help resolve issues that may arise while living on campus and give you any advice you may need about being a resident.

DIVERSITY AND INCLUSION AMBASSADORS
Student volunteers from the Center for Excellence in Diversity and Student Inclusion who lead the Center’s Pre-Orientation Program. They will be around throughout orientation week to help the Center’s pre-orientation students adjust to college life.
MEET THE STAFF –
DIRECTORS AND
CHAIRPERSONS

DR. ADAM WASILKO
Dean of Students and Assistant Vice President, Student Life

TAMARA TREMBULAK
Assistant Director of Freshman Development and Disability Services

ASHLEY KANE
Assistant Director of Programming and Freshman Development

JEANIE KOCINSKI
Administrative Assistant

ZACHARY MANSBERRY
Director of Orientation

AMANDALYNNE DAVIS
Assistant Director of Orientation

JARED SMITH
Staff Coordinator

ETHAN DELP
Staff Coordinator

ALAINA BAKER
Staff Coordinator

ISABELLA GALBO
Staff Coordinator

KIERA RYAN
Office Coordinator

WILL TRAINOR
Office Coordinator

ETHAN NAFUS
Entertainment Chairperson

ABBY HILL
Entertainment Chairperson

JARRET ALLEN
Entertainment Chairperson

ISABELLA PORTA
Entertainment Chairperson

CAMERON MCKEEVER
Entertainment Chairperson

MIKEY BRIVCHIK
Transfer Chairperson

MICHAEL APGAR
Burgh Buck Chairperson

RAEGAN GOUKER
Burgh Buck Chairperson

MALLORY LOUGH
Burgh Buck Chairperson

CODY TRUSIK
Burgh Buck Chairperson

ZACHARY MOORE
Media Chairperson

ELIZABETH SOLENDAY
Media Chairperson

MELANIE SCHULTZ
Media Chairperson
WHAT ARE **BURGH BUCKS?**

**What are they?**
Burgh Bucks are a special orientation currency created to reward you for your enthusiasm, dedication, and excitement while attending events.

**How do I earn them?**
By coming to events throughout the week, meeting new students and team leaders, and exploring Duquesne and everything the city of Pittsburgh has to offer!

**What do I do with them?**
Your Burgh Bucks are unfortunately NOT applicable for tuition or dining needs, but CAN be used at our Burgh Buck auction at the end of the week. At the auction, we will have an assortment of prizes and experiences up for grabs, including (but not limited to) a gaming console, Apple AirPods, gift cards, and many more experiences around the city. The more Burgh Bucks you collect, the better the prizes you can WIN!

$ Have your stash counted on Thursday and receive a 15% BONUS
$ Have them counted on Friday and receive a 10% BONUS
$ Get them counted on Saturday and receive a 5% BONUS
You may be feeling overwhelmed and a little lost as you venture around campus for the first time as an official student, but don’t worry! Here are the most common places where orientation events will be taking place this year:

**Africa Room:** This is on the 3rd floor of the Student Union on the A-walk side. If you are coming into the Union from A-walk it will be on the right. Throughout the year, we host everything from club meetings to blood drives to nice dinners in this space. During Orientation, we will be hosting a couple of late night events in the Africa Room.

**Assumption Commons:** This is the big grassy area surrounded by the Freshman Residence Halls. You will visit here during Move-In Day, as well as during the Ice Cream Social on Tuesday night. During the school year, it is used for a range of activities from RA floor programs and Greek Life events, to hanging out and throwing a football when the weather is nice.

**McCloskey Field:** This is the practice field located behind St. Ann’s Hall and beside the Music School. You can find students working out on this field throughout the year (until construction begins later this year)!

**Towers MPR:** This is the room on the side of the Towers LLC. The entrance is to the left if you are exiting Assumption Hall. During Orientation, we will host a few of our late night events, but during the school year it is used for RA floor programs, special events, or can just be used as a nice study space.

**Union Atrium:** This is the second floor of the Union (where Starbucks is). You might hear this referred to as the “Fishbowl,” which is what students named the study area across from Starbucks.

**Union Ballroom:** This is the 4th floor of the Student Union (the building with Starbucks in it and the one by the circular fountain on A-walk). The ballroom is the orientation hotspot. We usually have at least one event in this room every evening!
## Acceptable Items

### Room Items
- Computer/printer
- Hangers
- Lamp
- Surge protectors
- Umbrella
- School supplies/USB
- Extension cord

### Personal Care Items
- Shower caddy
- Shower shoes
- Toothbrush/toothpaste
- Soap/shampoo/conditioner
- Tissues
- Facemask

### Kitchen Items
- Bowls/plates
- Paper towels
- Silverware
- Microwave
- Mini-fridge
- Snack-bag clips
- Mugs/cups

### Bed & Bath
- Blankets/pillows
- Bed sheets (twin XL)
- Towels/washcloths
- Mattress topper/cover

### Laundry Items
- Laundry detergent
- Dryer sheets
- Stain remover
- Laundry hamper/basket
- Drying rack

### Laundry Items
- Disinfecting wipes
- Hand sanitizer
- Swiffer/broom
- Trash can/Bags
- Sponges/dish soap

## Prohibited Items

### Bed risers/lofts/cinder blocks
### Toasters/toaster ovens
### Hot plates
### Candles/candle warmers/wax melts
### Incense
### Open flames
### Weapons
### Hookahs

### Ceiling fans
### Locks/alarms not university provided
### Hover boards
### Wall paint
### Water beds
### Fireworks
### Flammable liquids/gasoline/oil
### Smoke/fog machines

### Alcohol containers/paraphernalia
### Space heaters
### Laser pointers
### Paintball, BB, or pellet guns of any kind
### Items that suspend from the ceiling/walls
### Non-UL-approved appliances

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**Please contact the Office of Residence Life at 412.396.6655 or visit [www.duq.edu/residence-life](http://www.duq.edu/residence-life) for any questions regarding acceptable items in the LLCs.**
CALLING ALL STUDENTS
FRESHMAN
TALENT SHOW

WHO: Any new student who has a talent they would like to share with their peers!

WHAT: The annual orientation talent show! A fun night of dancing, singing and a plethora of other entertaining acts students will not want to miss.

WHERE: Duquesne Union Ballroom

WHEN: Saturday, August 20, 2022 @ 7:00PM

*If you would like to participate in the talent show, let your Team Leaders know as soon as possible during Orientation week.*
GET INVOLVED and do it early!

**Freshman Advisement Summer Transition (FAST)**
*Tuesday, July 12th - Friday, July 15th*
*Friday, July 22nd (Virtual)*

**Duquesne Expo/Support Services Fair/Volunteer Fair**
*August 30th-September 1st: 11AM-2PM*
Meet the members of the clubs you got information on during Orientation, and find out how to join organizations to continue building your connections around campus!

**Volunteer Fair**
*Thursday, September 1st*
DUV has countless opportunities for those who are interested in giving back to the University and surrounding communities.

**Family Weekend**
*Friday, October 7th - Sunday, October 9th*

**Homecoming**
*Friday, October 7th - Sunday, October 9th*