Duquesne University Office of Service-Learning

Tips on Ways to Thank Community Partners

- Send a Thank You card to the Executive Director of the community partner organization.

- Send a Thank You card to the staff of the community partner organization.

- The faculty member can send a Thank You letter to community partner on Duquesne University letterhead.

- Host an appreciation luncheon for the community partner.

- Have an event to showcase the final project.

- Host an Open House or event at the community partner’s organization where the project was implemented and invite all stakeholders.

- Lead faculty member can acknowledge community partner in a newsletter or on Duquesne University web-site.

- Lead faculty member can recommend community partner to other faculty members.

- Faculty member can make a donation to the community partner. Many community partners have an agency wish list of resources needed or desired for future service projects.

- Invite community partner to a Duquesne University sponsored event for recognition.