



DUQUESNE UNIVERSITY
SCHOOL OF LAW

EST. 1911

ADMISSIONS APPLICATION MATERIALS

Instructions

Please type or print in ink on all materials.

Application Form

Complete each item, providing all information requested. Remember to sign and date your application form before mailing, and to enclose the non-refundable \$60 application fee.

Do not write in the information grid at the top right of page one. Please attach a passport-size photograph in the center box. If you do not submit a photo at this time and are accepted, you will be required to provide one before registering for your first term.

Evaluation Forms

Please provide one form to each person from whom you request a recommendation. Important: Before presenting the form, carefully read the statement regarding privacy rights at the top of page one, and sign the line below the statement if you wish to waive your right of access. The evaluator should complete the form and/or a letter of recommendation and return it directly to the Law School Admissions Office.

While the Admissions Committee recognizes letters of recommendation from the LSAC letter of recommendation service, the Admissions Committee prefers the evaluation forms contained in the application.

Additional Information

The Admissions Committee cannot consider any application until the application form, fee, a CAS report, both evaluations, OR letters of recommendation from the LSAC, and any other required documents are received in good order. Consult the current Law School Prospectus for complete details.

It is recommended that applicants retain copies of all printed materials submitted as part of the application process. Documents submitted become the property of the Duquesne University School of Law and will be neither reproduced for nor returned to the applicant.



<i>A photograph is required of all accepted applicants. For convenience, please submit a photo with your application</i>	Deadlines for First-Year Applicants: Day Division: April 1 Evening Division: May 1 Part-Time Day Division: June 1	LSAT QPA DECISION FIRST DEPOSIT SECOND DEPOSIT

Application for Admission, Fall _____

Check the boxes for the Division, Program and Status for which you wish to be considered:

- Division:** Day Evening Part-Time Day
- Status:** First-Year Transfer Non-Matriculating
- Degree Program:** Juris Doctor
 Juris Doctor/Master of Arts in Healthcare Ethics
 Juris Doctor/Master of Business Administration
 Juris Doctor/Master of Divinity
 Juris Doctor/Master of Science in Environmental Science and Management
 Juris Doctor/Three-Years Undergraduate (Early Admission)

Please type or print legibly in ink; attach additional sheets as needed. Submit application and non-refundable \$60 application fee in the envelope provided. Make check payable to Duquesne University School of Law.

1. Name: _____
Last First Middle Other name which may appear on transcripts

2. Social Security Number: _____

3. Permanent Address: _____

4. Present Mailing Address: _____

County _____

County _____

Telephone: (____) _____

Telephone: (____) _____

E-mail _____

5. Date of Birth _____

6. Country of Citizenship _____

6A. If a citizen of a nation other than the U.S.A., give present immigration status: _____

7. Have you applied to this law school before? _____ If yes, when? _____

8. List chronologically every college, university or professional school attended (include all part-time and summer attendance and all graduate, law and other professional study):

College or University	Dates of Attendance	Credits Earned	Major	Degree Sought	Date of Expected Degree

9. If you have attended another law school, give reason for leaving: _____

10. List all dates on which you took or expect to take the LSAT: _____ If already taken, give scores: _____

11. Scholastic Honors Attained: _____

12. Extracurricular Activities: _____

For questions 13, 14, 15 and 16, attach additional sheets if necessary

13. Occupation: _____

Employer's Name and Address: _____

The Admissions Committee considers applications on the basis of many factors, including non-academic experiences. If you have been out of school for three or more years, please include (on a separate sheet) information on your work or other experiences that you would like the Committee to consider in evaluating your application.

14. Have you ever been expelled, dismissed, suspended or disciplined by any college or university, including any law school? _____ No _____ Yes

If yes, please give details: _____

15. Have you ever been arrested, charged, cited, accused, or prosecuted for any crime by a law enforcement agency, other than a minor traffic violation (i.e. parking or speeding citations)? _____ No _____ Yes If yes, please provide details: _____

You must check "Yes" even if the offense was dismissed, vacated, or expunged from your record, or was a juvenile offense, even if the records are sealed. Failure to fully disclose is often more serious than the acts that gave rise to the offense itself.

16. Military Service: Dates: _____ Branch: _____ Rank: _____

17. List the names and addresses of persons who have been asked to submit letters of recommendation on your behalf:

1) _____ 2) _____

18. Please attach a one-page statement outlining your reasons for selecting the Duquesne University School of Law.

19. Please name the other law schools to which you have applied: _____

20. List any members of your immediate family who are alumni of Duquesne University. Give name, relationship, school and year degree awarded: _____

21. What is your ethnicity? Non Hispanic or Latino Hispanic or Latino

What is your race? (Choose one or more)

White Black or African American Asian American Indian or Alaskan Native Native Hawaiian or other Pacific Islander

22. Emergency contact:

Name: _____ Relationship: _____

Address: _____ Telephone: (____) _____

I certify that all statements made in this application to the Duquesne University School of Law are true and complete.

Signature: _____ Date: _____

All materials submitted as part of your application become property of Duquesne University School of Law and will neither be reproduced for you nor returned to you.



Application Evaluation

Name of Applicant: _____

To The Applicant: When completed and returned to the School of Law, this form may be used in the admissions process and for counseling if you become a student at the school. If you are accepted and enrolled at the School of Law, this form must be accessible to you under the Family Educational Rights and Privacy Act of 1974. We request, but do not require, that you waive your right of access in order to facilitate a completely candid appraisal. If you choose to waive your right of access, please sign below.

Signature of Applicant _____

To the Evaluator: The Admissions Committee solicits your candid appraisal of the named applicant. However, you should be aware that if the applicant's signature does not appear above, and if he or she matriculates at the school, the applicant will have access to this letter. Please feel free to use another page if you need additional space or to attach a letter if you do not wish to use the form. A photocopy of a letter written for this applicant is acceptable if your original signature is affixed.

The Admissions Committee feels a deep sense of responsibility to the public and to the legal profession to be reasonably certain that our students are academically well-qualified, of good moral character and possess a reputation for truth and honesty. Therefore, the Committee relies heavily on the information provided below as an important part of the decision-making process.

With thousands of applicants to the School of Law at the present time, it is impossible for the Admissions Committee to respond personally to every letter of recommendation received. The Committee does express its appreciation, however, to all who take the time to write and for the very real help that they provide.

How long have you known the applicant? _____ In what capacity? _____

Based on your personal knowledge of the applicant, do you feel you are very well qualified moderately well qualified not qualified to appraise this applicant?

After the applicant has completed his or her law school education and has been admitted to practice, would you be willing to entrust your legal problems to his or her care? yes no uncertain

Do you believe that the applicant has the necessary persistence to complete a rigorous program of legal education?
 decidedly probably doubtfully no

What do you perceive as strengths in this individual, academic or otherwise? _____

What do you perceive as weaknesses in this individual, academic or otherwise? _____

Do you know of any special circumstances in the applicant's social or academic background or emotional make-up that should be considered in evaluating the likelihood of the applicant's success in law school?

The Admissions Committee recognizes that those writing letters of recommendation for applicants come from a variety of backgrounds and have known applicants under differing circumstances. In completing the following section, please evaluate the applicant in comparison with other recent college graduates you have known or, if the applicant is not a recent college graduate, with others of similar experience.

	Outstanding (Top 10%)	Above Average (Top 11-30%)	Average (Top 31-59%)	Below Average (Bottom 40%)	No Basis for Judgement
Oral and Written Expression					
Organizes thoughts logically	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has good written command of language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Writes convincingly for point of view	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has good oral command of language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Speaks convincingly for point of view	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Ability					
Applies common sense to the solution of problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shows evidence of imaginative thinking in approach to problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Realizes basic issues involved in a problem, as apart from incidentals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is quick to understand new, involved or difficult problems	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is good at reconciling diverse points of view	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recognizes personal limitations and asks for help when needed	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Motivation and Initiative					
Can be depended on to carry out assignments or undertakings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Has made good use of opportunities available in the past	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Appears interested in new opportunities to develop abilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Is ambitious—has high level of aspiration	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shows evidence of interest in or aptitude for the study of law	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Comments: _____

Name of Reference _____ Title _____

Organization or Institution _____

Address _____

Signature of Reference _____ Date _____

Please return **directly** to: *Admissions Office, School of Law, Hanley Hall, Duquesne University, 600 Forbes Avenue, Pittsburgh, PA 15282.*

No action can be taken on the individual's application until this form is returned or letters of recommendation from the LSAC are received.



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After the applicant has completed his or her law school education and has been admitted to practice, would you be willing to entrust your legal problems to his or her care? yes no uncertain

Do you believe that the applicant has the necessary persistence to complete a rigorous program of legal education?

decidedly probably doubtfully no

What do you perceive as strengths in this individual, academic or otherwise? _____

What do you perceive as weaknesses in this individual, academic or otherwise? _____

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