

BiblioTech

A Publication for Students and Faculty



December 2002

GUMBERG LIBRARY IS YOUR LIBRARY!



Redesigning the Library

In recent weeks I was privileged to explore the nooks and crannies of the Gumberg Library, open locked doors, move furniture, and ask numerous questions. The Physical Plant staff set off the fire alarms so that I could recognize the sound and know when to evacuate the building. I walked through the building with the Vice President of Management and Business, the director of Public Affairs, and with individual students. All of this activity is for one purpose—to develop strategies for making the Gumberg Library a more vibrant and student-centered place.

As the librarians and staff work with me on our strategic plan, we already know that one goal is enhancing the Library building. This is also a priority for the University, which is very encouraging. At this stage, we are thinking and reading about academic library buildings to identify trends, models, and possibilities for potential implementation here.

As we think about the Library, we have several assumptions in mind:

- Gumberg Library will continue to acquire books, print journals, and other tangible resources such as scores, music CDs, videos, and curriculum resources. According to the latest edition of *The Bowker Annual* (2002), 114,487 books were published last year in the U.S. Duquesne University faculty in a variety of disciplines have affirmed to us that books are still important to our curriculum; therefore, we need to anticipate appropriate storage and access for growing collections. We also need flexibility for adopting new formats and technologies.
- Gumberg Library will provide quality online resources through the portal of its website and integrated library system (DuCat). Computer rooms, electronic classrooms, adaptive technology, and individual workstations require spaces with appropriate temperature control, lighting, electrical connections, emergency power, and ergonomic furniture.
- Gumberg Library will provide comfortable spaces for individual and group study and for staff work functions. Undergraduates need places to work on team projects and graduate students need private areas where they can leave books and papers. We need research carrels and multimedia stations, hard and soft chairs, good lighting, and a warm ambience.
- Gumberg Library will house unique collections in an environment conducive for longterm preservation.

In summary, we want Gumberg Library to be more attractive and functional in order to better serve the academic needs of Duquesne University students and faculty.

Dr. Laverna Saunders, University Librarian

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Christmas CDs in the Gumberg Library

by Lisa Lazar, Liaison to the Mary Pappert School of Music



Nothing gets you in the holiday spirit quite like hearing a favorite childhood carol or a glorious Christmas hymn. Whether your tastes run towards the traditional or the off-beat, the Gumberg Library has a yuletide CD for you! CDs are located on the 5th floor and circulate for a week.

From Duquesne - Beautiful music from your professors and fellow students!

Christmas Time is Here (CD 2341), Need a Little Christmas (CD 2249), and Christmastide (CD 1562) from the Duquesne University Chamber Singers, conducted by Dr. Brady Allred

A Children's Classic Christmas (CD 1567), from The Children's Festival Chorus, conducted by Christine Jordanoff

Complete Organ Works of Jean Langlais, Vol. 6 (CD 785, vol. 6), which includes Christmas carol hymn settings for organ, performed by Ann Labounsky

From Pittsburgh

What Sweeter Music (CD 2342) from the Bach Choir, conducted by Dr. Brady Allred

Attende Domine (CD 1556) from the Bellefield Singers

From Around the World

Baroque Cantatas from Santiago de Cuba (CD 1778)

An Empire Brass Christmas: the World Sings (CD 885)

Navidad en las Américas (CD 230)

Christmas in Chicago: with the Choirs of Holy Name Cathedral (CD 204)

Ancient Sounds

Polyhymnia caduceatrix and Panegyrica (CD 1745) by Michael Praetorius

Baroque for the Mass: Ursuline Composers of the 17th century (CD 1896)

Musikalische Exequien (CD 194) by Heinrich Schutz

Modern Mix

December (CD 1283) by George Winston

The Warsaw Recordings, featuring The House of Christmas Cantata (CD 1842) by Francis Judd Cooke

The Promise: a Celebration of Christ's Birth (CD 1814) by Michael Card

Classical Christmas

Rejoice! A String Quartet Christmas (CD 1770)

Christmas Organ Music (CD 301)

An Old Met Christmas (CD1806)

Christmas with Kiri (CD 1807) by Kiri Te Kanawa

Old Favorites

A Ceremony of Carols (CD 48) by Benjamin Britten

The Messiah (CD 1297 – Robert Shaw conducting, CD 2516 – Trevor Pinnock, conducting) by Handel

The Nutcracker (CD 1686 – David Zinman conducting, CD 1362- Seiji Ozawa conducting) by Tchaikovsky

L'Enfance du Christ (CD 2515) by Berlioz



Holiday Story Hour

The Curriculum Center will host another Christmas season story hour for children of all ages. Students from the School of Education will read stories to children from Mercy Hospital's Daycare on Friday, December 13th. There will be two separate groups of children, ages 3-5, at 10:00 and at 10:30. Light refreshments will be served. We hope to see you there!

Library Collection Enhancement Project - Phase 2

The Collection Enhancement Project encompasses a two phase approach allowing faculty to complete a Collection Enhancement Proposal (CEP) and to submit individual purchase recommendations. Phase 1 of the Collection Enhancement Project will be completed on December 2, 2002 with the selection of faculty CEPs. Faculty whose proposals will be funded must submit all recommendations for book and video purchases by February 1, 2003.

Individual Purchase Recommendations

As part of Phase 2 of the project, faculty members may recommend individual purchases based on the specified areas of need regardless of the subject area. After the CEP process is completed individual recommendations will be purchased using any remaining funds. The deadline for individual purchase recommendations will be August 15, 2003.

Endowment Categories

All CEP and individual purchase recommendations will be considered within sixteen broad subject areas as indicated on the Collection Enhancement Materials Request Form. All requests for this project must be sent to the Administration Office of the Gumberg Library.

For more complete details of the Collection Enhancement Proposal project check the Library's website at www.library.duq.edu.

Special Request Form

The Library will make available special individual purchase recommendation forms on December 3, 2002. Contact the Acquisitions Department (412-396-5260 or lipecky@library.duq.edu) for copies.



| LIBRARY MONOGRAPH COLLECTION ENHANCEMENT | |
|---|---|
| Gumberg Library Materials Request Form | |
| All requests for this project must be turned into the Administration Office of the Gumberg Library. For further information, please contact the Administration Department at 412-396-6136 or the Acquisitions Department at 412-396-5260. | |
| Please complete the information requested below. Any additional ordering information such as a catalog or brochure can be attached. | |
| Author/Editor | _____ |
| Title | _____ |
| Publisher | _____ |
| ISBN No. | _____ |
| Price | _____ |
| Please indicate the area that this item will support: | |
| <input type="checkbox"/> Accreditation | |
| <input type="checkbox"/> Faculty Research | |
| <input type="checkbox"/> Graduate Curriculum | |
| <input type="checkbox"/> New Faculty | |
| <input type="checkbox"/> New Programs | |
| <input type="checkbox"/> Undergraduate Curriculum | |
| Please indicate the subject area that this item will help to develop: | |
| <input type="checkbox"/> Biology | <input type="checkbox"/> Irish Studies |
| <input type="checkbox"/> Business | <input type="checkbox"/> Management & Business |
| <input type="checkbox"/> Catholic Theology | <input type="checkbox"/> Modern American Literature |
| <input type="checkbox"/> Education | <input type="checkbox"/> Performing Arts |
| <input type="checkbox"/> Ethics Collection | <input type="checkbox"/> Philosophy |
| <input type="checkbox"/> Health & Medical | <input type="checkbox"/> Social Sciences |
| <input type="checkbox"/> Historical Studies | <input type="checkbox"/> Sciences & Social Sciences |
| <input type="checkbox"/> Humanities | <input type="checkbox"/> Urban Affairs |
| Submitted by: _____ | Department _____ |
| The deadline for individual purchase recommendations will be August 15, 2003 | |
| For Library Use Only | |
| P.O. # _____ | Date Ordered _____ Vendor _____ |
| Fund _____ | Notes _____ |

Book Sale During National Library Week

By Marnie Argerich, Gifts/Serials Assistant

The Gumberg Library is now accepting any and all book donations for our yearly book sale during National Library Week from April 6-12, 2003. You can drop off book donations at the 4th floor Circulation Desk. The Library will either add donated items to the collection or use them for the book sale.

The book sale will be held on the 4th floor. The books will cover a wide range of topics and there should be something for everyone and every interest.

We predict that this book sale will be bigger and better than last year's...so do some spring cleaning, dust off those book shelves at home and in your offices and donate, donate, donate!

We ask all donors to sign the Library's *Donor Agreement Form*. All gifts will be acknowledged by letter. Please direct inquiries about donations to Tracie Mineo at 412-396-4560 or eisel@library.duq.edu. She will be glad to hear from you and answer any questions. Watch for signs and on-campus advertisements in the upcoming months.

We look forward to seeing you in April to help us celebrate National Library Week!



Wireless Laptops for Loan in the Gumberg Library

By Bruno Mastroianni, Director of Information Technology

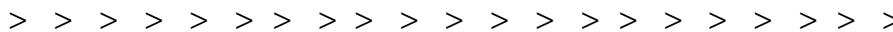


The Gumberg Library has been awarded a Library Services and Technology Act (LSTA) Grant from the State of Pennsylvania in the amount of \$50,000 in order to provide enhanced wireless access within the Library. The grant will allow the Library to purchase wireless access points and wireless laptops. The wireless access points will be installed on each floor and will allow laptop access to the network. They will be available for use on all floors of the Library. Users can already connect with their personal laptops on the 2nd, 3rd and 4th floors. Now that funding is available, this project is expected to be operational in the next six months.

GUMBERGFACTOID

Did you know that the Gumberg Library had 387,196 visitors from July 2001 through June 2002 and that Tuesdays were the busiest day with 82,215 people?

Searcher's Log



DuCat Tips

By David Nolfi, Health Sciences Librarian &
Bruno Mastroianni, Director of Information Technology

Did you ever try to search DuCat to find a book and not get the results you expected? One problem you might encounter is finding books that begin with the words and, or, not, same, with, or near. Because these words are search operators, DuCat assumes that they are search operators unless you specify that the words are parts of a title.

For example, if you search for the following book:

Not a Word About Nightingales

DuCat interprets *not* as a Boolean search operator and attempts to find everything in DuCat *except* for items containing the following words:

word about nightingales

One possible solution is to leave the search operator out of your search, for example:

word about nightingales

DuCat will search for any item in DuCat that contains the terms: word, about, and nightingales. This technique works well if there are not many items containing the terms.

Phrase Searching

If you would like to create a more specific search, you can tell DuCat to search for the whole title by using double quotation marks to search for a phrase:

"Not a word about nightingales"

If you're not sure of the exact title of a work but know that it has an operator in its title, you can place the operator in double quotes as part of your search string, for example:

"not" word nightingales

DuCat will then search for any item that contains the words: not, word, and nightingales regardless of their order. These examples show a book title that begins with *not*, but it's also advisable to use double quotation marks any time a title starts with a search operator. DuCat uses the following operators that could potentially be used at the start of a title:

and, or, not, same, with, and near

Browse Searching

If you prefer not to use quotation marks, another useful technique for finding items with search operators in their titles is DuCat's browse search. To do a browse search, click the DuCat button labeled "Switch to Guided Search" and click "Browse" at the next screen. Browse searching allows you to search by author, title, subject, series, or periodical title. It enables you to see an alphabetical list of items in DuCat. For example, browse search by title for:

Not a word about nightingales

DuCat displays:

NOSTRUMS AND QUACKERY AND PSEUDO-MEDICINE
NOT A WORD ABOUT NIGHTINGALES
NOT ALL BLACK AND WHITE AFFIRMATIVE ACTION
RACE AND AMERICAN VALUES
NOT ALL WIVES WOMEN OF COLONIAL PHILADELPHIA
NOT ALONE A STORY FOR THE FUTURE OF RHODESIA

You can then click the name of the title you need.

Where to Find Help

Additional help on finding items in the catalog is available from within DuCat by clicking on the DuCat Help button. If you need additional information, contact the Reference Department at 412-396-6133 or <askref@library.duq.edu>.

PALCI: A Modern Superhero Returns

By William Feher, PALCI Specialist



Look there! What's that on the Library's Web site? Faster than a speeding bullet, more powerful than a locomotive...it's PALCI, the modern way to get access to more than 24 million volumes of research material throughout the state of Pennsylvania!

New to the Gumberg Library in 2001-2002, PALCI (Pennsylvania Academic Libraries Consortium, Incorporated) enables students and faculty to borrow books from academic library collections throughout the state. Duquesne researchers can request books from academic libraries throughout Pennsylvania and have them delivered to Gumberg Library for pickup. In fact, more than 1,800 requests for materials were delivered for Duquesne students and faculty last year.

Over the summer when fewer students were on campus, the Library implemented system changes. PALCI was initially not compatible with the new system, and Duquesne had to bid this new friend a fond farewell, with the promise that it would return one day. That day has arrived, just in time for those late-semester term papers.

PALCI is once again available to the entire Duquesne community. The number of collections PALCI users can access increased to 33 universities' libraries, including (as always) the University of Pittsburgh and Penn State. Additionally, students and faculty at these and other PALCI member institutions borrow books from Duquesne University. Through PALCI, Gumberg Library has loaned hundreds of books to researchers at colleges and universities across Pennsylvania, including Pitt, Penn State, Lehigh, Carnegie Mellon, Swarthmore, and Temple.

To access PALCI go to <www.library.duq.edu/palci/> enter your Duquesne ID number in the space provided, and you are on your way to locating that vital book you need to complete your research. In most cases, the book you request will arrive in as little as four business days.

Did you ever wonder who puts all those call numbers on the books in the Library? Or how all the information is made available in the online catalog when you search DuCat? The critical task of updating and adding all this information is the responsibility of the Cataloging and Processing Department staff. Over the past year this colossal undertaking included adding more than 12,000 books and 10,000 microprint volumes to the collection. The following helps to explain the tasks involved in cataloging and processing material in the Library.

Cataloging and Processing Books – a Herculean Job

By Victoria Hartung, Cataloging Department Head

Cataloging

The Cataloging area serves the University community by adding and updating bibliographic records to DuCat, the online catalog. This includes records for books, serials, manuscripts, audiovisual materials, realia, electronic resources, and websites. The Library uses the Library of Congress classification scheme and Sirsi as its online access system. Bibliographic records are continually updated to ensure that names and subjects are consistent and conform to Library of Congress standards.

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Processing

The Processing area is responsible for preparing all cataloged materials for the shelves. This involves adding call number labels, stamping, embossing, inserting security strips, and adding barcodes and gift plates. This area also assumes responsibility for basic repair of damaged materials. Repair techniques include spine rebinding, text and loose page reattachment, corner reinforcing, laminating, adding T-pockets for loose materials, and creating protective encasements for fragile materials.

Staff of the Cataloging and Processing Department includes:

Victoria M. Hartung
Cataloger

Thomas M. Irwin
Cataloger

Marian L. Randazzo
Senior Clerk

Eunyoung (Rosa) Cho
Intermediate Clerk

Marian B. Tintelnot
Part-time Cataloger

Student Lab Assistants Enhance Teaching in Research and Information Skills Lab

By Kathryn Fowler, Instruction Librarian

Duquesne freshmen in the Schools of Health Sciences, Natural & Environmental Sciences, Nursing, and Pharmacy as well as the College of Liberal Arts enroll in Research and Information Skills Lab (Music, Education, and Business students receive the same content in other courses). COSC 030 is taught jointly by instructors from the Gumberg Library and the Department of Mathematics and Computer Science.

Because this year's freshman class was the largest in the University's history, the department added sections and increased class size to accommodate the larger numbers. They also expressed concerns that students might need additional help with tasks such as logging into systems, navigating websites, and using the Library's information resources. In order to get the greatest benefit from class time, students must be able to follow demonstrations and complete in-class exercises.

Dr. Tom Keagy, Chair of the Department of Mathematics and Computer Science, suggested that student lab assistants could assist faculty in order to enhance COSC 030 students' learning experience. McAnulty College Dean Dr. Constance Ramirez agreed and Provost Dr. Ralph Pearson provided financial support to hire student aides and lab assistants.

A group of COSC 030 instructors interviewed a number of undergraduates who had recently completed the course as well as other qualified students. They hired four student aide/lab assistants, who bring a diversity of experience and talents to the course – Tim Doyle, Pam Gradisek, Pooya Rezai, and Lauren Warner.

Tim, Pam, Pooya, and Lauren work during most classes in order to assist both the students and instructors. Since students enrolled in the course have disparate levels of experience, the student lab assistants ensure continuity in the classroom by assisting students who need extra attention. As undergraduates, the lab assistants possess unique insights to the challenges facing students in the class and can address their needs in a timely and friendly manner. The course instructors believe that the lab assistants make significant contributions to student learning.

The Dual Perspective of a Student Aide

By Lauren Warner, COSC 030 Student Aide/Lab Assistant

Iwould liken working as a student aide in the Research and Information Skills Lab to having dual citizenship; a student lab assistant has the rights and responsibilities of both an instructor and a student.

As a tutor in the classroom, a student aide must be familiar with the course material. Taking an instructor's point of view provides insight into the material that I did not formerly have as a student in the

course. Basically, I preview the material before it is taught and have access to the answers for tests, quizzes and homework assignments, which makes me feel important. And of course, there is the responsibility of making sure there are enough copies of handouts.



Student lab assistant Lauren Warner helps COSC 030 students.

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First and foremost from the students' perspective, I have to go to every class and be prepared. Sitting back and listening to lectures is not an option, though, because I actively look for stumbling blocks that could make the material difficult for students to understand.

Overall, the job entails interpreting the important points from the teachers' perspective and then making sure that the students are keeping up with the work and getting all of their questions answered.



Final Exam and Holiday Library Hours

| | |
|-------------------------------|---------------------|
| December 9-13 | 7 AM – 12:45 AM |
| December 14 | 9 AM – 12:45 AM |
| December 16-18 | 7 AM – 12:45 AM |
| December 15 | 11 AM – 12:45 AM |
| December 19-20 | 8 AM – 4:45 PM |
| December 21 – January 1 | Closed |
| January 2-3 | 8 AM – 4:15 PM |
| January 4 | Closed |
| January 5 | 12 PM – 7:45 PM |
| January 6 | Resume normal hours |