

**Gumberg Library
Duquesne University**

Overdue Fines

Policy:

The fine for overdue material is \$ 0.20 per day with increased fines for all special materials.

Fines for reserve material vary by the item's circulation period. Materials that are designated as 2 hours room use only are fined at the rate of \$ 0.50 per hour. Reserve materials that are permitted to circulate for one day, three days, or one week are fined at the rate of \$1.00 per day. The library reserves the right to recall books that are requested by other borrowers after 28 days. Recalled items must be returned within 7 days. Fines for recalled items are \$1.00 per day.

Date issued:

Responsible for policy:

Issuing department or division:

Supersedes:

Filename:

Forms and forms locations: